

To Councillor

I HEREBY GIVE YOU NOTICE
that an ORDINARY MEETING of Effingham Parish Council will be held at
King George V Hall, Browns Lane, on TUESDAY 27 August 2013 at 8pm.
All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the meeting, as set out hereunder.

Members of the public are welcome to attend and observe. At the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. To do this, give details to the Clerk before the meeting. Residents may put questions to the Council at the item 'Matters Raised by Residents' below. **At the Chairman's discretion**, residents may also be invited to contribute during any Agenda item. Please state your name and confirm that you are a resident of Effingham before you speak.

..... Clare Ritchie, Clerk & Responsible Financial Officer

BUSINESS TO BE DONE

Opportunity for members of the public to address the Parish Council

- 128.13 To receive apologies for absence**
- 129.13 To review the Register of Interests, and other interests affecting this Agenda**
- 130.13 To confirm the Minutes of the Meeting of 23 July 2013**
- 131.13 To deal with any matters arising from the Minutes not otherwise on the Agenda**

132.13 MATTERS RAISED BY RESIDENTS

Local government electors (Effingham residents) can ask the Chairman and Councillors for updates on particular items, or explain matters of concern within the Parish Council's scope. Councillors will deal with as much as possible straightaway, and follow up if necessary after the meeting. (Fifteen minutes is allocated to this item).

Provision of tap to the burial ground

133.13 PLANNING MATTERS:

To consider new planning applications received by 20 Aug 2013:

Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 20 Aug the following had been received:

13/P/01282 Browns, Browns Lane, Effingham

Listed Building Consent for a single storey garden workshop following demolition of existing car port/store and new pitched roof to replace existing flat roof and new garage doors to existing garage.

13/P/01285 2 Church Cottages, Church Street, Effingham

Certificate of Lawfulness for proposed development to establish whether repositioning an existing shed, reinstating access by lowering ground level by 500mm to form new hard standing constitutes Permitted Development (additional information received 2/8/13 & 5/8/13)

- 13/P/01290 The Vineries, Lower Road, Effingham
The change of use from a nursery and retail garden centre to a garden centre retail use (A1) together consisting of the existing garden centre sales buildings and open areas and the ancillary nursery area, glass houses, storage areas, cafe, offices, parking and hardstanding.
- 13/P/01299 Speranza, Orestan Lane, Effingham
Lawful Development certificate to establish whether planning permission is required for a detached garage and detached artist's studio.
- 13/P/01306 30 Orchard Gardens, Effingham
Erection of single storey rear extension with a part tiled, part translucent roof.
- 13/T/00168 Overdale, The Street, Effingham
Crown reduce trees on RHS of rear garden and reduce height of all bushes on RHS of garden.
- 13/P/01235 Stocks, The Street, Effingham
Single storey rear extension, conversion of roof space to habitable space with addition of front and rear dormer windows and new front porch following demolition of attached garage and side lean-to.
- 13/P/01359 Winrush, Heathway, East Horsley
Single storey side extension and addition of front entrance porch following demolition of existing garage and shed.
- 13/P/01364 Crosslands Forge, beech Avenue, Effingham
Change of use of Crosslands Forge from B1 use to a C3 two bedroom residential dwelling. remove and replace the roof, with the addition of three front dormer windows (one with a balcony) and a roof light. Remove part of the existing front wall to provide 2m visibility splays for vehicles exiting the site. Enlarge two casement windows to accommodate opening double doors.

To receive results of previous planning applications

To consider other planning matters:

Care Home Public Inquiry
Lawn View, Orestan Lane, Effingham - Appeal

To receive reports and correspondence relating to other Planning matters

Guildford Borough Council Local Plan

To receive reports from Parish Councillors not included in the above, if any

Liaison meeting with Bookham Vanguard
ERRA Meeting
Community Ideas database update

134.13 HIGHWAYS & TRANSPORT

To consider current Highways matters:

Lengthsman bid

To receive reports and correspondence relating to other Highways & transport matters

Beech tree planting on Guildford Road

To receive reports from Parish Councillors not included in the above, if any

135.13 VILLAGE PLAN

To receive and adopt Minutes of the Steering Committee meeting

Effingham Parish Council & Bookham Vanguard Liaison Meeting

To receive a progress report from the Steering Committee

Task & Finish meeting report
Documentation Protocol
Terms of Reference
Action Plan

To consider budget & expenditure

Budget & expenditure to 20 Aug 2013

To consider other matters for resolution

136.13 GREEN SPACE AND VILLAGE AMENITIES

To consider current Space / Amenity matters:

Burial Ground noticeboard
Allotments tree work

To receive reports and correspondence relating to other Space / Amenity matters

To receive reports from Parish Councillors not included in the above, if any

Fracking licences

137.13 REPORTS

To receive reports as available on:

Police and community safety issues; Allotments; Schools; Effingham Village Recreation Trust; Home Farm Estate; Friends of Effingham Common; Smith's Charity; Effingham Local History Group; Local government / admin. matters / website; Other.

138.13 CORRESPONDENCE

To deal with correspondence received since the last Parish Council meeting

139.13 FINANCIAL & ADMINISTRATIVE MATTERS

To consider current financial and/or administrative matters:

Local Govt Employers & Trade union pay increase
Draft Burial Ground Contract

To approve and sign cheques

To receive reports and or correspondence relating to other Finance & Admin matters

Surrey Community Hall Fund
Heritage Lottery Fund funding for WW1 centenary celebrations
London Marathon Charitable Trust funding
CiLCA registration

140.13 NEXT AGENDA

To note parish business for the Agenda of the next meeting

Tuesday 1 Oct 2013