

To Councillor

I HEREBY GIVE YOU NOTICE
that the ANNUAL MEETING of Effingham Parish Council will be held
in the King George V Hall, Browns Lane, on TUESDAY 27 MAY 2014 at 8pm.
All members of the Council are hereby summoned to attend for the purpose of considering and
resolving upon the business to be transacted at the meeting, as set out hereunder.

Members of the public are welcome to attend and observe.
At the Chairman's discretion they may be invited to speak during any item.
Additionally, at the beginning of the meeting, up to five members of the public may address the Parish
Council for up to two minutes each on matters within the Parish Council's scope.
To do this, give details to the Clerk as below, **before the meeting.**

..... Clare Ritchie, Clerk & Responsible Financial Officer

Tel: 01372 454911 Email: clerk2010@effinghamparishcouncil.gov.uk

BUSINESS TO BE DONE

Opportunity for members of the public to address the Parish Council

- 66.14 To receive apologies for absence
- 67.14 To elect the Chairman for the forthcoming year
- 68.14 To elect the Vice Chairman for the forthcoming year
- 69.14 To review the Register of Interests, and to disclose interests affecting this Agenda
- 70.14 To discuss filling the vacancies for one parish councillor
- 71.14 To review Parish Council Standing Orders
- 72.14 To review Parish Council Financial Regulations
- 73.14 To confirm dates for future Parish Council meetings
- 74.14 To review Parish Council auditors, banking arrangements, insurers, contracts, subscriptions & memberships
- 75.14 To agree a timetable for the review of fees related to the Burial Ground & allotment rents
- 76.14 To appoint representatives to liaise with outside organisations
- 77.14 To appoint members of advisory groups
- 78.14 To note and thank volunteer helpers
- 79.14 To agree a timetable for the review process on projects in hand & future plans
- 80.14 To confirm the Minutes of the Ordinary Meeting of 29 April 2014
- 81.14 To deal with any matters arising from the Minutes not otherwise on the Agenda

82.14 MATTERS RAISED BY RESIDENTS

Local government electors can ask the Chairman & Councillors for updates on particular items, or explain matters of concern within the Parish Council's scope. They will deal with as much as possible straightaway, and follow up if necessary after the meeting.
(15 minutes is allocated to this item)

83.14 PLANNING MATTERS:

To consider new planning applications received by 27 May:

Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 21 May 2014 the following had been received:

- 14/W/00041 Homeleigh, Guildford Road Effingham
Prior notification for a single storey 6m rear extension, 4.8m in height with an eaves height of 2.9m following demolition of existing lean-to
- 14/W/00044 12 Strathcona Avenue, Effingham
Prior notification for a single storey 5.2m rear extension, 3.4m in height with an eaves height of 3.4m designed with a flat roof
- 14/P/00370 34 Leewood Way, Effingham
Certificate of Lawfulness for Proposed Use to establish whether a single storey rear extension and a loft conversion with a rear dormer window and velux window following the demolition of the existing conservatory constitutes permitted development.
- 14/P/00384 61 Norwood Road, Effingham
Erection of a new two storey side extension and alteration of existing driveway following demolition of existing porch.
- 14/P/00816 Flat 7, Ranmore Place, Ranmore Common, Dorking
To replace all the existing window frames like for like with hard wood and replace the glass with double glazed units
- 14/P/00840 Tsala, Orchard Close, Leatherhead
Construction of single storey side extension with accommodation within roofspace, one rear dormer and two front velux windows.
- 14/P/00842 Mindelo, Heath View, Effingham
Single storey rear extension with glazed infill
- 14/T/00097 1 Leewood Way, Effingham
Fell two fir trees on road verge and replace with two silver birch (Effingham Conservation Area)

To receive results of previous planning applications

To consider other planning matters:

To consider a formal response to Guildford Borough Council's Draft Local Plan

To consider a formal letter to Guildford Borough on the Draft proposals for Wisley airfield

To consider a formal letter to Berkeley Homes on the drop in session held at KGV Hall on 26 April 2014

To receive reports and correspondence relating to other Planning matters

Feedback from the initial liaison group meeting to address Berkeley Homes/Howard of Effingham proposed joint venture

To receive reports from Parish Councillors not included in the above, if any

84.14 FINANCIAL & ADMINISTRATIVE MATTERS

To adopt the Statement of Account for 2013-14

To note the allocation of funds for 2014-15

To agree the timetable for the review of the Parish Council's Risk Register

To agree the timetable for the review of the Parish Council's Asset Register

To consider funding for Fast Track CiLCA training course for Clerk

To approve and sign cheques

To receive reports and correspondence relating to other Finance and Admin matters

85.14 HIGHWAYS & TRANSPORT
To consider current Highways matters

To receive reports and correspondence relating to other Highways & transport matters
Repairs to Lower Road verge following flooding remedial work by residents

To receive reports from Parish Councillors not included in the above, if any

86.14 VILLAGE PLAN
To receive and adopt Minutes of the Steering Committee meeting

To receive a progress report from the Steering Committee
Housing Requirement Survey Summary report update

To consider budget & expenditure

87.14 GREEN SPACE AND VILLAGE AMENITIES
To consider current Space / Amenity matters:

To consider the timetable for 2014 footpath survey
To consider suggestions for Love Where You Live programme

To receive reports and correspondence relating to other Space / Amenity matters
Cricket Club clubhouse improvements update

To receive reports from Parish Councillors not included in the above, if any

88.14 REPORTS
To receive reports as available on:

Police and community safety issues; Allotments; Schools; Effingham Village Recreation Trust; Home Farm Estate; Friends of Effingham Common; Smith's Charity; Effingham Local History Group; Local Government / Administrative Matters/Website; Other

To receive reports from Parish Councillors not included in the above, if any

89.14 CORRESPONDENCE
To deal with correspondence received since the last Parish Council meeting

90.14 NEXT AGENDA
To note parish business for the Agenda of the next meeting
Provisional date: Tuesday 17 June 2014