

Effingham Parish Council



To all Councillors

Publication date: 20th November 2019

I HEREBY GIVE YOU NOTICE

that an Ordinary Meeting of Effingham Parish Council will be held in the King George V Hall, Browns Lane, on Tues 26th Nov 2019 at 8pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting under 'Matters raised by Effingham organisations and residents', members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope.

To do this, please give details to the Clerk as below, **before the meeting.**

Jon Short, Clerk and Responsible Financial Officer

A handwritten signature in black ink, appearing to read 'Jon Short', written over a light blue horizontal line.

BUSINESS TO BE DONE

369/19	To RECEIVE Apologies For Absence:
370/19	To REVIEW The Register Of Interests & Other Interests Affecting this Agenda:
371/19	To CONFIRM The Minutes of the previous meeting of 29th October 2019.
372/19	To CONSIDER any matters arising from the Minutes not otherwise on the Agenda:
373/19	MATTERS raised by Effingham organisations and residents (UP TO 15 MINUTES) Effingham organisations and residents can ask the Chairman and Councillors for updates of particular items, or explain matters of concern within the Parish Council's scope. Councillors may deal with matters or questions straightaway, or follow up by letter or email after the meeting.

GOVERNANCE

374/19	To RECEIVE and CONSIDER items relating to governance:
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PLANNING APPLICATIONS

<p>375/19</p> <p>19/P/01506</p> <p>19/P/01636</p> <p>19/P/01760</p> <p>19/P/01870</p> <p>19/P/01905</p>	<p>To RECEIVE a report from the Planning Review Group and CONSIDER responses to Guildford Borough Council on new planning applications, as at Tuesday 19TH November 2019: (clerk notes/late Items)</p> <p>Land adjacent to Mayfield, Orestan Lane, Effingham. KT24 5SP Demolition of the existing garage and erection of a three bedroom detached dwelling.</p> <p>Badgers Farm, High Barn Road, Effingham. KT24 5PP Erection of an indoor riding school and associated works.</p> <p>Effingham Lodge Farm, Lower Road, Effingham. KT24 5JP Reserved matters application pursuant to outline application 14/P/02109 for the development of 159 dwellings with associated access, parking and landscape works.</p> <p>1 Post Office Cottages, The Street, Effingham, L/head. KT24 5LS Construction of a small single story front bay window, a part first floor and part two story side extension including one roof light, a part single storey and part two storey rear extension and an extension to existing habitable accommodation in the loft space incorporating three rooflights and changes to the roof structure, and changes to fenestration.</p> <p>Brookfield, Effingham Common Road, Effingham. KT24 5JG Proposed single storey infill extension to rear of existing property.</p>
376/19	To CONSIDER responses to Guildford Borough Council on any late received planning applications: (clerk notes/late items)
377/19	Previous planning applications: To RECEIVE notification of results set out in <u>Appendix 1</u>
<p>378/19</p> <p>18/P/01510</p>	<p>Other Planning Matters:</p> <p>Meadowsweet, Heathway, East Horsley, Leatherhead. KT24 5ET Appeal Ref – APP/Y3615/X/18/3216596</p> <p>Appeal against a refusal to grant a certificate of lawful use or development – the appeal was allowed. (Clerk notes)</p>

	<p>Enforcement: Effingham current has 13 live cases, the earliest being from 28.11.12 the latest from 21.10.19. There were no closed cases in the last period of reporting.</p>
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GENERAL PLANNING MATTERS

379/19	<p>Neighbourhood / Local Plans To RECEIVE reports on the Neighbourhood Plan & GBC Local Plan:</p>
380/19	<p>Berkeley Homes /Howard Of Effingham To RECEIVE and CONSIDER any updates on the development: To clarify previous financial decisions regarding planning consultant support – previous minute 307/19. (Clerk notes)</p>
381/19	<p>Other Planning Matters To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other planning matters:</p>

WORKING GROUPS

382/19	<p>Communications Working Group: (CH, BR, LH, AP) To RECEIVE and CONSIDER any reports from the Communications Working Group.</p>
383/19	<p>EVRT Trustee Appointment Working Group: (IS/PM/AP/LH/CH/BR) To RECEIVE updates from the Trustee Appointments Working Group, including any new applications.</p>
384/19	<p>Finance & General Purposes Working Group: (AP/KC/IS/JS) To RECEIVE and CONSIDER any reports and recommendations from the Finance & General Purposes Working Group: See 402/19</p>
385/19	<p>Planning Review Working Group: (all councillors) To RECEIVE and CONSIDER any reports and recommendations from the Planning Review Working Group: (not covered at 375/19)</p>
386/19	<p>Transport & Highways Working Group: To RECEIVE and CONSIDER any reports and recommendations from the Transport & Highways Working Group.</p>
387/19	<p>Parish Council Website Working Group To receive updates and new provider quotations. (Clerk notes)</p>

HIGHWAYS, TRANSPORT & COUNTRYSIDE ACCESS

388/19	Highways, Transport & Countryside Access matters: To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to highways matters:
389/19	To RECEIVE reports & updates from SCC County Councillor Iles

FINANCIAL MATTERS

390/19	Invoices for payment To RECEIVE and APPROVE invoices for payment. (clerk notes/late items)
391/19	Bank reconciliation To RECEIVE & APPROVE the latest bank reconciliations.
392/19	Other Financial matters To RECEIVE and CONSIDER any reports or correspondence relating to other finance matters:
393/19	To CONSIDER the 20/21 parish council budget.

COMMUNITY AND ENVIRONMENT

394/19	Community Fund: To RECEIVE grant requests, if any:
395/19	Concurrent Functions Grants To RECEIVE an update on progress, regarding the Shop Parade projects – including any contractor quotations. (Clerk notes)
396/19	Other Community Matters To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other community or environmental matters
397/19	To CONSIDER the benefits of a Local Nature Reserve application for Effingham Common. (Clerk notes)

COUNCIL ADMINISTRATIVE MATTERS

398/19	To RECEIVE updates, if any:
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REPORTS

399/19	<p>To RECEIVE reports on:</p> <p><u>Police and community issues - September 2019</u> Appendix 2</p> <p><u>Allotments</u></p> <p><u>Burial Ground</u></p> <p><u>KGV Hall and Fields</u></p> <p><u>Home Farm West - Calvert and Chester Roads</u></p> <p><u>Effingham Common</u></p> <p><u>Parish Room</u></p>
400/19	<p>Other Parish Matters</p> <p>To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other parish matters</p>

CORRESPONDENCE

401/19	<p>Any Other Correspondence</p> <p>To RECEIVE and CONSIDER any other correspondence</p> <p>Letter received from 1st Effingham Brownies. (Clerk notes)</p> <p>Letter received from Tim Anderson regarding the East Horsley & Effingham Community Governance Review. (Clerk notes)</p>
402/19	<p>To RECEIVE and CONSIDER recommendations, relating to the Clerks remuneration package, from the Finance & General Purposes Working Group. A briefing note will be provided by Cllr Symes. Due to the sensitive nature of this item, it has been decided to make considerations in committee, with the clerk and local residents excluded.</p>

NEXT AGENDA

403/19	<p>To NOTE new items of business for the Agenda of the next meeting</p>
	<p>Next meeting – Normal Meeting of the Parish Council: Tuesday 7th January 2020, 8pm KGV Hall, Browns Lane, Effingham.</p>

	<p>Next Planning Review Group meeting:</p> <p>To be AGREED, either</p> <p>Friday the 3rd or Monday the 6th of January 2020. (7.30pm Parish Room).</p>
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APPENDIX 1 Planning Results 377/19

- 19/P/01119** **Land to the west of, Breton House, Heathway, E.Horsley. KT24 5ET**
Proposed erection of one two storey detached dwelling with associates parking, landscaping and amenity space.
Approved.
- 19/P/01429** **Whistlers Farm, Guildford Road, Effingham. KT24 5QD**
Erection of a part single/two storey side extension with one roof light, to provide wheelchair accessible accommodation on the ground floor.
Approved.
- 19/P/01490** **Wildacres, Orchard Close, East Horsley, Leatherhead. KT24 5EZ**
Single storey rear extension and the increase of the roof slope over the existing rear extension.
Approved.
- 19/P/01628** **Tollgate Farm, Guildford Road, Effingham. KT24 5QL**
Proposed single storey side extension forming study and office with three bay garage attached with storage over.
Withdraw.
- 19/T/00247** **Ranmore Meadows, Crocknorth Road, Effingham. KT24 5QL**
T1 – Horsechestnut Tree – proposed crown reduction of 25%, and 25% reduction where likely branch
- No objection.**
- 19/T/00255** **2 Middle Farm Place, Effingham, Leatherhead. KT24 5LA**
T1-T4 Silver Birches – reduce crowns by 4-5 feet, remaining approximately height 13 metres
- Approved.**
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APPENDIX 2

399/19

Crime Figures

September 2019

09 Incidents

On or near:

Browns Lane	Violence and sexual offences
Critten Lane	Burglary
Crocknorth Road	Violence and sexual offences (x2)
Lower Road	Other theft
Lower Road	Violence and sexual offences
Lutchens Close	Violence and sexual offences
Orchard Gardens	Burglary
Strathcona Avenue	Anti-social behaviour