

# Effingham Parish Council



To Councillor .....

**I HEREBY GIVE YOU NOTICE**  
**that an Ordinary Meeting of Effingham Parish Council will be held**  
**in the King George V Hall, Browns Lane, on 26th July 2016 at 8pm**  
**All members of the Council are hereby summoned to attend for the**  
**purpose of considering and resolving upon the business to be**  
**transacted at the meeting, as set out hereunder.**

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes on matters within the Parish Council's scope. To do this, please give details to the Clerk as below, **before the meeting.**

**Jon Short, Clerk and Responsible Financial Officer .....**

## **BUSINESS TO BE DONE**

<b>178/16</b>	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>
<b>179/16</b>	<b>TO REVIEW THE REGISTER OF INTERESTS &amp; OTHER INTERESTS AFFECTING THIS AGENDA</b>
<b>180/16</b>	<b>TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING OF 28.06.2016</b>
<b>181/16</b>	<b>TO DEAL WITH ANY MATTERS ARISING FROM THE MINUTES NOT OTHERWISE ON THE AGENDA</b>
<b>182/16</b>	<b>MATTERS RAISED BY RESIDENTS</b> <b>Local government electors (Effingham Residents) can ask the Chairman and Councillors for updates of particular items, or explain matters of concern within the Parish Council's scope. Councillors will deal with as much as possible straightaway, and follow up if necessary after the meeting,(Fifteen minutes is allocated to this item)</b>

<b>183/16</b>	<p><b>Parish Councillor vacancies -</b> To consider any co-option applications received, and to further consider any advertising necessary to fill the 2 vacant posts.</p>
<b>184/16</b>	<p><b>Planning Matters:</b> <b>To consider new planning applications</b></p> <p>Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 20.06.16 the following had been received</p> <p><b>16/P/01341 Long Acre</b>, Effingham Common Road, Effingham. KT24 5JG Single storey rear extension.</p> <p><b>16/P/01350 St.Lawrence Prim Sch.</b>, Lower Road, Effingham. KT24 5JP Proposed resurfacing of existing carpark and installation of seven lamp posts.</p> <p><b>16/P/01391 Cherry Trees</b>, Beech Close, Effingham. KT24 5PQ Erection of single storey infill extension to the ground floor and addition of pitched roof to existing garages. Provision of two roof lights and front porch and changes to internal room layout on both floors. Changes to material treatments, principally to the front and rear elevations.</p> <p><b>16/P/01394 5 The Laurels</b>, The Street, Effingham. KT24 5LH Proposed demolition of existing rear outbuildings and erection of insulated freezer units and replacement and alterations of rear fence.</p> <p><b>16/P/01399 5 The Laurels</b>, The Street, Effingham. KT24 5LH Advertisement consent for a replacement illuminated fascia sign.</p> <p><b>16/P/01413 St.Lawrence Prim Sch.</b>, Lower Road, Effingham. KT24 5JP Re-cladding and changes to fenestration of existing hut on the school grounds</p> <p><b>16/P/01427 Westmoor</b>, Orestan Lane, Effingham. KT24 5SN Proposed erection of a two storey detached dwelling with detached garage following the demolition of existing dwelling.</p>
<b>185/16</b>	<p><b>To consider any late received planning applications:</b></p>

<p><b>186/16</b></p> <p><b>16/P/00081</b></p> <p><b>16/P/00779</b></p> <p><b>16/P/00932</b></p> <p><b>16/P/00967</b></p> <p><b>16/P/00985</b></p> <p><b>16/P/01015</b></p> <p><b>16/W/00052</b></p>	<p><b>To receive results of previous planning applications:</b></p> <p><b>Upper Leewood Farm</b>, E.C.R, Effingham. KT24 5JQ Change of use of rural buildings to uses B1 (business), B2 (general industrial) and B8 (storage or distribution) (retrospective application) <b>Approved.</b></p> <p><b>Farmside</b>, The Street, Effingham. KT24 5LP Single storey rear extension with two velux roof lights, following demolition of the existing flat roofed rear extension. <b>Approved.</b></p> <p><b>The Nutshell</b>, Orestan Lane, Effingham. KT24 5SN Single storey rear infill extension following the demolition of the existing garage. <b>Approved.</b></p> <p><b>Greenacres</b>, High Barn Road, Effingham. KT24 5PT Certificate of Lawfulness to establish whether a proposed single storey detached outbuilding constitutes permitted development. <b>Approved.</b></p> <p><b>Fairways</b>, Beech Avenue, Effingham. KT24 5PJ Erection of a two storey side extension to the south elevation, first floor rear extension to the north and south side of the house and a single storey side extension, following demolition of two existing garages. <b>Approved.</b></p> <p><b>Low Rigg</b>, Lower Farm Road, Effingham. KT24 5JL Certificate of lawfulness to establish whether the conversion of the existing garage to a habitable room constitutes permitted development. <b>Approved.</b></p> <p><b>Denene</b>, Orestan Lane, Effingham. KT24 5SN Prior notification for a single storey 5.3 metres rear extension, 3 metres in height with an eaves height of 2.6 metres. <b>Refused.</b></p>
<p><b>187/16</b></p>	<p><b>To consider other planning matters:</b></p> <p><b>Berkeley Homes (Southern) Ltd and the Howard of Effingham Planning Appeal - Public Enquiry (APP/Y3615/W/16/3151098)</b></p> <p>To receive updates from Parish Councillors regarding the above appeal.</p>

<b>188/16</b>	Outstanding enforcement cases - for information There are currently 16 outstanding cases, the earliest dating back to 28.11.2012.
<b>EN/16/0028</b>	Resolved enforcement cases (x1) - <b>17 Strathcona Avenue, Bookham. KT24 4HW</b> Alleged unauthorised single storey rear extension. <b>Breach resolved.</b>
<b>189/16</b>	<b>To receive reports and correspondence relating to other planning matters:</b>
<b>190/16</b>	<b>To receive reports from Parish Councillors not included in the above, if any:</b>
	<b>TO CONSIDER FINANCIAL MATTERS:</b>
<b>191/16</b>	<b>To approve and sign cheques (see Clerk notes)</b>
<b>192/16</b>	<b>To receive reports and or correspondence relating to other finance matters:</b>  To consider the requesting for a grant from the GBC CFGA fund (2017/18), and the deadline to do so of Friday 9th September. <b>Clerk Notes</b>
<b>193/16</b>	<b>To receive reports and correspondence relating to other Space / Amenity matters if any:</b>
<b>194/16</b>	<b>To receive reports from Parish Councillors not included in the above, if any:</b>
	<b>VILLAGE, NEIGHBOURHOOD &amp; LOCAL PLANS:</b>
<b>195/16</b>	<b>To receive updates:</b>
	<b>HIGHWAYS &amp; TRANSPORT</b>
<b>196/16</b>	<b>To consider current highway matters:</b>
<b>197/16</b>	<b>To receive reports and correspondence relating to other Highway Matters:</b>
<b>198/16</b>	<b>To receive reports from Parish Councillors not included in the above, if any:</b>

	<b>REPORTS</b>
<b>199/16</b>	<b>To receive reports on:</b>
<b>199/16a</b>	<p><b>Police and community issues</b></p> <p><u>Crime figures - May 16 (x15)</u></p> <p>Beech Avenue - burglary  ECC Effingham Common Road - burglary  Orchard Gardens - burglary  Yew Tree Walk - other thief  Church Street - vehicle crime  Browns Lane - criminal damage &amp; arson  The Crossroads - criminal damage &amp; arson  Manor House Lane - violence &amp; sexual offences  Barnes Wallis Close - violence &amp; sexual offences  Orestan Lane - violence &amp; sexual offences  Lower Road - public order  Crossways - public order  Browns Lane - anti-social behaviour (x3)</p>
<b>199/16b</b>	<b>Allotments - none</b>
<b>199/16c</b>	<b>Schools - none</b>
<b>199/16d</b>	<b>Home Farm West - Calvert and Chester Roads - none</b>
<b>199/16e</b>	<p><b>Friends of Effingham Common / Commoners Day</b>  There was a very successful meeting of the Commoners Day Team on Tuesday 19th July. The advance flyers are now printed and drafts received for the event flyers and posters. Representatives from GBC Countryside Parks &amp; Leisure confirmed they had almost facilitated all the required infrastructure with just a few items outstanding. The Clerk is finalising event attractions, and would like to thank the team for all their hard work to date.</p>
<b>199/16f</b>	<b>Smith's Charity - none</b>
<b>199/16g</b>	<b>Effingham Local History Group - none</b>
<b>199/16h</b>	<b>Local government / admin matters - none</b>
<b>199/16i</b>	<b>Parish Rooms - none</b>
<b>199/16j</b>	<b>Effingham Village Recreation Trust - none</b>
<b>199/16k</b>	<b>To receive reports from Parish Councillors not included in the above, if any:</b>

	<b>CORRESPONDENCE</b>
<b>200/16</b>	<b>To receive correspondence received since the last Parish Council Meeting:</b>
<b>201/16</b>	A local resident contacted the Parish Clerk regarding Data Protection procedures for the processing of NP Survey Forms. They were assured that forms were being securely stored and that any collection & processing would be inline with our PC Policy - "Data Protection and Information Security", a copy of this policy can be found on the Parish Council Website.
<b>202/16</b>	To consider the invitation from SCC/GBC to take part in "Cluster Meetings" with the associated funding opportunities. Deadline - Friday 19th August. <b>Clerk Notes</b>
<b>203/16</b>	The Clerk has been contacted by local residents regarding local overgrown paths along with overhanging branches, blocked drains, poorly kept grass area in front of shops etc.
	<b>NEXT AGENDA</b>
<b>204/16</b>	<b>To note parish business for the Agenda of the next meeting</b>
	<b>Next meeting - 30th August 2016</b>