

To Councillor .....

**I HEREBY GIVE YOU NOTICE**  
**that an ORDINARY MEETING of Effingham Parish Council will be held**  
**in the King George V Hall, Browns Lane, on TUESDAY 26 JUNE 2012 at 8pm.**  
**All members of the Council are hereby summoned to attend for the purpose of considering**  
**and resolving upon the business to be transacted at the meeting, as set out hereunder.**

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope.

To do this, give details to the Clerk as below, **before the meeting.**

.....Susan Morris, Clerk and Responsible Financial Officer

#### **BUSINESS TO BE DONE**

Opportunity for members of the public to address the Parish Council

- 87.12 To receive apologies for absence**
- 88.12 To review the Register of Interests, and to disclose interests affecting this Agenda**
- 89.12 To confirm the Minutes of the Meeting of 29 May 2012**
- 90.12 To deal with any matters arising from the Minutes not otherwise on the Agenda**
- 91.12 To review matters raised by residents at the Annual Parish Meeting**
- 92.12 MATTERS RAISED BY RESIDENTS**

Local government electors can ask the Chairman and Councillors for updates on particular items, or explain matters of concern within the Parish Council's scope. They will deal with as much as possible straightaway, and follow up if necessary after the meeting (**fifteen minutes is allocated to this item**).

**93.12 PLANNING MATTERS:**

**To consider new planning applications received by 26 June 2012:**

*Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 20 June the following had been received:*

12/P/00943 5 Beech Close

First floor rear extension above existing kitchen to provide additional bedroom with en-suite

12/P/00981 Hillcrest, Orestan Lane

Two storey rear extension with solar panels on west-facing roof

12/P/00990 6 Victory Cottages

Single storey side extension, rear lean-to and front entrance porch

**To receive results of previous planning applications**

**To consider other planning matters:**

None.

**To receive reports and correspondence relating to other Planning matters**

**To receive reports from Parish Councillors not included in the above, if any**

**94.12 HIGHWAYS & TRANSPORT**

**To consider current Highways matters:**

None.

**To receive reports and correspondence relating to other Highways matters**

**To receive reports from Parish Councillors not included in the above, if any**

**95.12 GREEN SPACE AND VILLAGE AMENITIES**

**To consider current Space / Amenity matters:**

- To formally thank Mr Houlton on his retirement
- To review progress on arrangements for maintenance of the Burial Ground
- To review Burial Ground fees
- To review the definition of residency

**To receive reports and correspondence relating to other Space / Amenity matters**

**To receive reports from Parish Councillors not included in the above, if any**

**96.12 REPORTS**

**To receive reports on:**

- Police and community safety issues
- Allotments
- Schools
- Effingham Village Recreation Trust
- Home Farm Estate
- Friends of Effingham Common
- Smith's Charity
- Effingham Local History Group
- Local government / admin. matters / website

**To receive reports from Parish Councillors not included in the above, if any**

**97.12 CORRESPONDENCE**

**To deal with correspondence received since the last Parish Council meeting**

**98.12 FINANCIAL & ADMIN. MATTERS**

**To consider current financial and / or admin. matters:**

- To note the recommendations and adopt the report of the Internal Auditor for 2011-12
- To make the Statement of Governance for 2011-12
- To review the timescale on appointment of auditors
- To note imminent changes to the Ethical Standards regime for councillors

**To approve and sign cheques**

**To receive reports and or correspondence relating to other Finance & Admin matters**

**99.12 NEXT AGENDA**

**To note parish business for the Agenda of the next meeting**

Tuesday 31 July 2012