

To Councillor .....

**I HEREBY GIVE YOU NOTICE**  
**that an ORDINARY MEETING of Effingham Parish Council will be held**  
**in the King George V Hall, Browns Lane, on TUESDAY 26 MARCH 2013 at 8pm.**  
**All members of the Council are hereby summoned to attend for the purpose of considering**  
**and resolving upon the business to be transacted at the meeting, as set out hereunder.**

Members of the public are welcome to attend and observe. At the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. To do this, give details to the Clerk before the meeting. Residents may put questions to the Council at the item 'Matters raised by residents' below. **At the Chairman's discretion**, residents may also be invited to contribute during any Agenda item. Please state your name and confirm that you are a resident of Effingham before you speak.



.....Arnold Pindar, pp Clerk and Responsible Financial Officer

#### **BUSINESS TO BE DONE**

Opportunity for members of the public to address the Parish Council

- 48.13 To receive apologies for absence**
- 49.13 To review the Register of Interests, and disclosable pecuniary or other interests affecting this Agenda**
- 50.13 To confirm the Minutes of the Meeting of 26 February 2013**
- 51.13 To confirm the Minutes of the Extraordinary Meeting of 15 March 2013**
- 52.13 To deal with any matters arising from the Minutes not otherwise on the Agenda**

#### **53.13 MATTERS RAISED BY RESIDENTS**

Local government electors (Effingham residents) can ask the Chairman and Councillors for updates on particular items, or explain matters of concern within the Parish Council's scope. Councillors will deal with as much as possible straightaway, and follow up if necessary after the meeting (**fifteen minutes is allocated to this item**).

#### **54.13 PLANNING MATTERS:**

**To consider new planning applications received by 26 March 2013:**

*Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 20 March the following had been received:*

5 Church Cottages, Church Street

Fell one Yew Tree (1) and replace with a Holly bush tree, reduce a Leylandii (2) by a third and reduce by a third a Red Oak (3) (Effingham Conservation Area)

13/T/00047 5 Middle Farm Place

Fell Conifer tree in the rear garden to allow more light to the house and garden (Effingham Conservation Area)

13/T/00050 Land at Yew Tree Walk

T1 Yew Tree: Crown reduce by up to 2m and reshape to a typical yew tree form (Effingham Conservation Area)

**To receive results of previous planning applications**

**To consider other planning matters:**

None.

**To receive reports and correspondence relating to other Planning matters**

**To receive reports from Parish Councillors not included in the above, if any**

**55.13 HIGHWAYS & TRANSPORT**

**To consider current Highways matters:**

To consider a response to the Congestion Programme consultation (SCC and GBC and other partners), by 29 May 2013

**To receive reports and correspondence relating to other Highways matters**

**To receive reports from Parish Councillors not included in the above, if any**

**56.13 VILLAGE PLAN**

**To receive and adopt Minutes of the Steering Committee meeting** [none since last PC mtg]

**To receive a progress report from the Steering Committee**

**To consider other matters for resolution:**

To consider applying to a source of funding for Neighbourhood Plans

To agree Terms of Reference for the Working Groups

**57.13 GREEN SPACE AND VILLAGE AMENITIES**

**To consider current Space / Amenity matters:**

To schedule circulation of the Chairman's report before the Annual Parish Meeting

**To receive reports and correspondence relating to other Space / Amenity matters**

**To receive reports from Parish Councillors not included in the above, if any**

**58.13 REPORTS**

**To receive reports as available on:**

Police and community safety issues; Allotments; Schools; Effingham Village Recreation Trust; Home Farm Estate; Friends of Effingham Common; Smith's Charity; Effingham Local History Group; Local government / admin. matters / website; Other.

**59.13 CORRESPONDENCE**

**To deal with correspondence received since the last Parish Council meeting**

**60.13 FINANCIAL & ADMIN. MATTERS**

**To consider current financial and / or admin. matters:**

To discuss re-arranging the date for the May meeting

To adopt a Communications Policy, comprising (i) Press & Media, and (ii) Publicity (deferred from previous meeting)

To agree renewal of the Parish Council's insurance, for one year or three

To agree an extension to the Effingham Local History Group's Community Fund grant for 2012-13

**To approve and sign cheques**

**To receive reports and or correspondence relating to other Finance & Admin matters**

**61.13 NEXT AGENDA**

**To note parish business for the Agenda of the next meeting**

Tuesday 23 April 2013