

To Councillor .....

**I HEREBY GIVE YOU NOTICE**  
**that an ORDINARY MEETING of Effingham Parish Council will be held**  
**in the King George V Hall, Browns Lane, on TUESDAY 26 FEBRUARY 2013 at 8pm.**  
**All members of the Council are hereby summoned to attend for the purpose of considering**  
**and resolving upon the business to be transacted at the meeting, as set out hereunder.**

Members of the public are welcome to attend and observe. At the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. To do this, give details to the Clerk before the meeting. Residents may put questions to the Council at the item 'Matters raised by residents' below. **At the Chairman's discretion**, residents may also be invited to contribute during any Agenda item. Please state your name and confirm that you are a resident of Effingham before you speak.

.....Arnold Pindar, pp Clerk and Responsible Financial Officer

#### **BUSINESS TO BE DONE**

Opportunity for members of the public to address the Parish Council

- 30.13 To receive apologies for absence**
- 31.13 To review the Register of Interests, and disclosable pecuniary or other interests affecting this Agenda**
- 32.13 To confirm the Minutes of the Meeting of 29 January 2013**
- 33.13 To confirm the Minutes of the Extraordinary Meeting of 12 February 2013**
- 34.13 To deal with any matters arising from the Minutes not otherwise on the Agenda**

#### **35.13 MATTERS RAISED BY RESIDENTS**

Local government electors (Effingham residents) can ask the Chairman and Councillors for updates on particular items, or explain matters of concern within the Parish Council's scope. Councillors will deal with as much as possible straightaway, and follow up if necessary after the meeting (**fifteen minutes is allocated to this item**).

#### **36.13 PLANNING MATTERS:**

**To consider new planning applications received by 26 February 2013:**

*Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 20 February the following had been received:*

13/P/00115 Land rear of Kerri, Ranmore, The Brambles and Pine Trees (formerly Snowfield), Forest Lane, East Horsley

Variation of condition 10 of planning application 11/P/01884 approved 19/06/2012 for three detached three bedroom bungalows with integral garages and creation of new access off Forest Lane, following partial demolition of existing house and new porch.

13/P/00128 Wixwood, Dirtham Lane

Erection of a single storey extension following demolition of existing conservatory

13/P/00185 Lynwood House, Effingham Common Road

Single storey rear extension and internal alterations

13/P/00208 Little Court, Beech Ave

Installation of a five bar wooden gate

13/P/00214 60 Woodlands Rd

First floor extensions to front

13/P/00218 Longacre (land north of Outdowns Bridge and south of Willesley Park).

#### Outdowns

Change of use of land from agriculture to a single Gypsy pitch and laying of unbounded hard surface track (retrospective application)

13/T/00033 Rookery Cottage, Church Street

Fell two Sycamore trees (Effingham Conservation Area)

#### **To receive results of previous planning applications**

#### **To consider other planning matters:**

To consider signing up to the Guildford parishes 'Aspirations' initiative

To note Mole Valley Green Belt boundary review

#### **To receive reports and correspondence relating to other Planning matters**

#### **To receive reports from Parish Councillors not included in the above, if any**

### **37.13 HIGHWAYS & TRANSPORT**

#### **To consider current Highways matters:**

To consider extending the grit/salt bins project

To note a suggestion for the 'Sprucing up' project

#### **To receive reports and correspondence relating to other Highways matters**

#### **To receive reports from Parish Councillors not included in the above, if any**

### **38.13 VILLAGE PLAN**

#### **To receive and adopt Minutes of the Steering Committee meeting, 13 February 2013**

#### **To receive a progress report from the Steering Committee**

#### **To consider other matters for resolution:**

To agree details for a launch of the Plan at the Annual Parish Meeting, 16 April 2013

To agree Terms of Reference for the Steering Committee and Working Groups

### **39.13 GREEN SPACE AND VILLAGE AMENITIES**

#### **To consider current Space / Amenity matters:**

To discuss Parish Council involvement in Village Day, 8 June 2013

#### **To receive reports and correspondence relating to other Space / Amenity matters**

#### **To receive reports from Parish Councillors not included in the above, if any**

### **40.13 REPORTS**

#### **To receive reports as available on:**

Police and community safety issues; Allotments; Schools; Effingham Village Recreation

Trust; Home Farm Estate; Friends of Effingham Common; Smith's Charity; Effingham Local

History Group; Local government / admin. matters / website; Other.

### **41.13 CORRESPONDENCE**

#### **To deal with correspondence received since the last Parish Council meeting**

### **42.13 FINANCIAL & ADMIN. MATTERS**

#### **To consider current financial and / or admin. matters:**

To note progress on appointment of the Clerk

To discuss the vacancy for a councillor

To review the most recent report on risk inspections

To update the Model Publication Scheme, and approve related information for the website

To adopt a Communications Policy, comprising (i) Press & Media, and (ii) Publicity

To approve text about the role of EPC re. EVRT for the website

To agree a sum for legal expenses on behalf of councillors, if incurred

#### **To approve and sign cheques**

#### **To receive reports and or correspondence relating to other Finance & Admin matters**

### **43.13 NEXT AGENDA**

#### **To note parish business for the Agenda of the next meeting**

Tuesday 26 March 2013