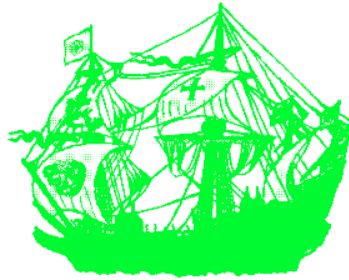


# Effingham Parish Council



To Councillor .....

**I HEREBY GIVE YOU NOTICE  
that an Ordinary Meeting of Effingham Parish Council will be held  
in the King George V Hall, Browns Lane, on Tuesday 26th January at  
8pm**

**All members of the Council are hereby summoned to attend for the  
purpose of considering and resolving upon the business to be  
transacted at the meeting, as set out hereunder.**

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes on matters within the Parish Council's scope. To do this, please give details to the Clerk as below, **before the meeting.**

**Jon Short, Clerk and Responsible Financial Officer .....**

## **BUSINESS TO BE DONE**

001/16	TO RECEIVE APOLOGIES FOR ABSENCE
002/16	TO REVIEW THE REGISTER OF INTERESTS & OTHER INTERESTS AFFECTING THIS AGENDA
003/16	TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING OF 05/01/2016
004/16	TO DEAL WITH ANY MATTERS ARISING FROM THE MINUTES NOT OTHERWISE ON THE AGENDA
005/16	<b>MATTERS RAISED BY RESIDENTS</b> Local government electors (Effingham Residents) can ask the Chairman and Councillors for updates of particular items, or explain matters of concern within the Parish Council's scope. Councillors will deal with as much as possible straightaway, and follow up if necessary after the meeting, (Fifteen minutes is allocated to this item)

006/16	<b>Effingham Parish Councils Standing Orders - To agree</b> - the adoption of new Standing Orders for Effingham Parish Council.
007/16	<p><b>Planning Matters:</b>  <b>To consider new planning applications received by Wednesday 20th January 2016</b>  Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 20.01.2016 the following had been received</p> <p><b>15/P/02442 Post Office</b>, The Street, Effingham. KT24 5LQ  Proposed change of use of ground floor post office and ground and first floor residential accommodation to four x 2 bedroom flats including alterations to the front elevation, first floor side and rear extensions following demolition of existing garage and outbuildings. Creation of parking area, bin store and cycle store to the rear and extension of driveway.  Previous application 15/P/01864 5th Feb</p> <p><b>16/P/00057 Loseley</b>, Mount Pleasant, Effingham. KT24 5NS  Detached timber garden room / office. 3rd Feb</p> <p><b>16/P/00065 Coppermill</b>, Effingham Common Road. KT24 5JG  Erection of a detached garage. 4th Feb</p> <p><b>16/P/00075 Leaside Cottage</b>, Orestan Lane, Effingham. KT24 5SN  Single storey front entrance porch and single storey side infill extension. Insertion of new windows, doors and rooflights. White render finish to all external walls, new slate roof tiles and replacement of existing windows. 8th Feb</p> <p><b>16/P/00081 Upper Leewood Farm</b>, Effingham Common Rd. KT24 5JQ  Change of use of rural buildings to B1 (business), B2 (general industrial) and B8 (storage or distribution) (retrospective application) 9th Feb</p> <p><b>16/P/00082 Upper Leewood Farm</b>, Effingham Common Rd. KT24 5JQ  Erection of 5 stables, tack room, haybarn and retention of hard standing area for parking and turning horsebox. Construction of a riding manage surrounded by fencing. (part retrospective) 9th Feb</p> <p><b>16/T/00009 The Fairway</b>, Guildford Road, Effingham. KT24 5QB  Reduce first 10 metres of Cypress hedge in rear garden by 50% and reduce remainder by 3 feet to make one level. (Effingham Conservation Area) 4th Feb</p>

<b>008/16</b>	<b>To consider any late received planning applications.</b>
<b>009/16</b>	<b>To receive results of previous planning applications</b>
<b>15/P/02203</b>	<b>Robinswood</b> , Beech Ave, Effingham. KT24 5PJ Erection of a triple garage with ancillary storage above and below. <b>Refused</b>
<b>15/T/00290</b>	<b>5 Church Cottage</b> , Church Street, Effingham. KT24 5LZ T1 (Rowan Tree) fell <b>Approved</b>
<b>15/T/00295</b>	<b>Rose Cottage</b> , The Street, Effingham. KT24 5LQ Scots Pine and Yew - remove branches overhanging the outbuilding of The Cottage, the property to the south of Rose Cottage. <b>Approved</b>
<b>010/16</b>	<b>To consider other planning matters:</b>
<b>011/16</b>	<b>To receive reports and correspondence relating to other planning matters</b>
<b>EN/16/006</b>	<b>Moonshine</b> , Effingham Common Road. KT24 5JW Alleged unauthorised alterations to widen and resurface driveway. Under investigation
<b>012/16</b>	<b>To receive reports from Parish Councillors not included in the above, if any</b>
<b>15/P/00012</b>	<b>To consider</b> - Cllr Cornwells proposed reply to GBC planning regarding Wisley Airfield's recently submitted addendum.
<b>15/P/02442</b>	<b>To consider</b> - Cllr Cornwells proposed reply to GBC planning regarding the proposed development of The Post Office (The Street, Effingham)
	<b>TO CONSIDER FINANCIAL MATTERS:</b>
<b>013/16</b>	<b>To approve and sign cheques</b> (see Clerk notes)
<b>014/16</b>	<b>To receive reports and or correspondence relating to other finance matters:</b>  <b>Effingham Cricket Club</b> <b>For information</b> - the Clerk has sent an invitation from the Parish Council to meet with the new Chairman of ECC, to discuss a previous grant application for resolving security / fly tipping issues at the club site.

	<b>Space and Amenity</b>
<b>015/16</b>	<b>To receive reports and correspondence relating to other Space / Amenity matters if any</b>
<b>016/16</b>	<b>To receive reports from Parish Councillors not included in the above, if any</b>
<b>017/16</b>	<b>VILLAGE PLAN</b>
	<b>To receive update from The Village Plan Steering Group</b>
	<b>To consider and decide on the report and recommendations from the Village Plan Steering Committee :</b>
<b>017/16a</b>	To set up the Effingham Neighbourhood Plan Advisory Group (ENPAG) and agree Terms of Reference.
<b>017/16b</b>	To appoint the members of ENPAG, and the Chairman and Vice-Chairman, and the minute taker for the first meeting on 16th February 2016.
<b>017/16c</b>	To agree the timetable for public consultation events.
<b>017/16d</b>	To call a special Parish Council on 19th April at 8pm to agree the draft Effingham Neighbourhood Plan for Regulation 14 consultation and parish-wide residence survey, starting on the 2nd May 2016 for eight weeks.
<b>017/16e</b>	<b>Other Village Plan Matters</b> <b>For information</b> - East Horsley Parish Council have agreed to EPC's request to designate Great Ridings Wood Local Green Space status (the area within Effingham Parish). EHPC will consider designation of the portion of the wood in East Horsley at the appropriate time in their Neighbourhood Plan.
	<b>HIGHWAYS &amp; TRANSPORT</b>
<b>018/16</b>	<b>To consider current highway matters:</b>
	<b>To consider</b> - current parking problems at the bottom of Woodlands Road, and the automotive business Trust Ford. To receive an update from Woodlands Road Residents Association if available. Re-agenda'd item from Jan 5th 2016 meeting (194.15b & c)
<b>019/16</b>	<b>To receive reports and correspondence relating to other Highway Matters</b>
<b>020/16</b>	<b>To receive reports from Parish Councillors not included in the above, if any</b>

	<b>REPORTS</b>
<b>021/16</b>	<b>To receive reports on:</b>
<b>021/16a</b>	<b>Police and community issues</b> - waiting on crime figures for December 2015
<b>021/16b</b>	<b>Allotments</b> - none
<b>021/16c</b>	<b>Schools</b> - none
<b>021/16d</b>	<b>Home Farm Estate</b> <b>For information</b> - Sam Hutchinson (GBC) has booked the Parish Room on the 1st Feb between 3pm & 6pm for a further consultation drop in for Dirtham Lane residents to look at the pitch provision design for Calvert Road.
<b>021/16e</b>	<b>Friends of Effingham Common</b> <b>For information</b> - the date of the 2016 Commoners Day is now confirmed as Sunday 2nd October. A Volunteers meeting has been arranged for the 9th February at 2pm at the Parish Councils Meeting Room with Hendryk Jurk from GBC. (Countryside Manager Parks and Leisure Services)
<b>021/16f</b>	<b>Smith's Charity</b> - none
<b>021/16g</b>	<b>Effingham Local History Group</b> - none
<b>021/16h</b>	<b>Local government / admin matters</b> <b>For information</b> - Dispensation applications were received from Cllr's Hackett, Martland, Hogger, Cornwell, Moss and Symes. These dispensations related to the Effingham Neighbourhood Plan (NP) and were duly approved and signed by the EPC Chair and Clerk.
<b>021/16i</b>	<b>Parish Rooms</b> - none
<b>021/16j</b>	<b>Effingham Village Recreation Trust</b> <b>For information</b> - a meeting is scheduled for Thursday 4th of February at 7.30pm in the Parish Room, for Parish Councillors (acting as EVRT's Custodian Trustee) to meet with EVRT's Board of Managing Trustees regarding Effingham Cricket Club.
<b>022/16</b>	<b>To receive reports from Parish Councillors not included in the above, if any</b>

<b>023/16</b>	<b>Effingham Parish Council Risk Register</b> To receive inspection sheets and updates from Parish Councillors regarding the 10 identified areas of PC risk.
	<b>CORRESPONDENCE</b>
<b>024/16</b>	<b>To receive correspondence received since the last Parish Council Meeting</b>
<b>024/16a</b>	<b>For information</b> - a local resident has contacted The Clerk regarding outstanding enforcement issues at Upper Leewood Farm. Since receiving this correspondence planning applications 16/P/00081 & 82 have been received at GBC Planning for consideration at this meeting.
<b>024/16b</b>	<b>For information</b> - The Clerk has been contacted by a local resident regarding the 2016/17 precept & also the Village Plan. Precept values and Village Plan procedure detail was provided by the Clerk.
	<b>NEXT AGENDA</b>
<b>025/16</b>	<b>To note parish business for the Agenda of the next meeting</b>
	<b>Next meeting - February 23rd - 8pm KGV Hall, Browns Lane</b>