

To Councillor .....

**I HEREBY GIVE YOU NOTICE**  
**that an ORDINARY MEETING of Effingham Parish Council will be held at**  
**King George V Hall, Browns Lane, on TUESDAY 25 June 2013 at 8pm.**  
**All members of the Council are hereby summoned to attend for the purpose of considering**  
**and resolving upon the business to be transacted at the meeting, as set out hereunder.**

Members of the public are welcome to attend and observe. At the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. To do this, give details to the Clerk before the meeting. Residents may put questions to the Council at the item 'Matters Raised by Residents' below. **At the Chairman's discretion**, residents may also be invited to contribute during any Agenda item. Please state your name and confirm that you are a resident of Effingham before you speak.

..... Clare Ritchie, Clerk & Responsible Financial Officer

#### **BUSINESS TO BE DONE**

Opportunity for members of the public to address the Parish Council

- 102.13 To receive apologies for absence**
- 103.13 To review the Register of Interests, and other interests affecting this Agenda**
- 104.13 To confirm the Minutes of the Meeting of 28 May 2013**
- 105.13 To deal with any matters arising from the Minutes not otherwise on the Agenda**

#### **106.13 MATTERS RAISED BY RESIDENTS**

Local government electors (Effingham residents) can ask the Chairman and Councillors for updates on particular items, or explain matters of concern within the Parish Council's scope. Councillors will deal with as much as possible straightaway, and follow up if necessary after the meeting. **(Fifteen minutes is allocated to this item).**

#### **107.13 PLANNING MATTERS:**

**To consider new planning applications received by 25 June 2013:**

*Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 18 June the following had been received:*

- 13/T/00117 36 Middle Farm Place, Effingham KT24 5LA  
Fell Leylandii tree in corner of rear garden. (Effingham Conservation Area)
- 13/P/00835 The Spinney, Beech Avenue, Effingham KT24 5PJ  
Single storey side and rear extension and enlargement of existing sitting room rear bay window following demolition of existing car port and conservatory.
- 13/P/00836 7 Leewood Way, Effingham KT24 5JN  
Two storey side extension
- 13/P/00856 Kintyre Cottage, Heath View, East Horsley, KT24 5ED  
Erection of a single storey side extension following demolition of existing garage.
- 13/P/00682 2 Church Cottages, Church Street, Effingham KT24 5LZ  
Amended application submitted with additional plans received 06/06/2013 and

amended plans received 10/06/2013 at GBC  
Notified by GBC that application has been withdrawn

13/P/00866 Longacre, Guildford Road, Effingham KT24 5QF  
Certificate of Lawfulness for a proposed development to establish whether a single storey side extension would constitute permitted development.

13/P/00965 Pen Y Bryn, Dirtham Lane, Effingham  
Part two storey, part single storey rear extension following demolition of rear single storey element together with exterior material alterations to existing house.

**To receive results of previous planning applications**

**To consider other planning matters:**

12/P/02164 Summerdown Manor, Critten Lane, Effingham RH5 6ST  
Formation of a new access drive together with timber posts and rail fencing  
Appeal lodged

**To receive reports and correspondence relating to other Planning matters**

Future of ERRA  
Guildford Borough Council Planning Enforcement consultation  
Guildford Borough Council methodology consultation on Traveller Strategic Housing  
Land Availability Assessment

**To receive reports from Parish Councillors not included in the above, if any**

**108.13 HIGHWAYS & TRANSPORT**

**To consider current Highways matters:**

None

**To receive reports and correspondence relating to other Highways & transport matters**

Proposed resurfacing of Chester Road

**To receive reports from Parish Councillors not included in the above, if any**

**109.13 VILLAGE PLAN**

**To receive and adopt Minutes of the Steering Committee meeting**

None since last PC meeting

**To receive a progress report from the Steering Committee**

Task & Finish meeting report  
Village Day event

**To consider budget & expenditure**

**To consider other matters for resolution:**

**110.13 GREEN SPACE AND VILLAGE AMENITIES**

**To consider current Space / Amenity matters:**

**To receive reports and correspondence relating to other Space / Amenity matters**

Guildford Walkfest 2013 programme

**To receive reports from Parish Councillors not included in the above, if any**

**111.13 REPORTS**

**To receive reports as available on:**

Police and community safety issues; Allotments; Schools; Effingham Village  
Recreation Trust; Home Farm Estate; Friends of Effingham Common; Smith's

Charity; Effingham Local History Group; Local government / admin. matters / website;  
Other.

**112.13 CORRESPONDENCE**

**To deal with correspondence received since the last Parish Council meeting**

**113.13 FINANCIAL & ADMINISTRATIVE MATTERS**

**To consider current financial and/or administrative matters:**

To discuss action regarding recruitment of new councillors

To note internal audit report

To consider a bid to GBC Concurrent Grant Aid funding programme for projector  
screen and audio equipment for KGV hall

**To approve and sign cheques**

**To receive reports and or correspondence relating to other Finance & Admin matters**

Parish Room PAT Testing

**114.13 NEXT AGENDA**

**To note parish business for the Agenda of the next meeting**

Tuesday 23 or 30 July 2013