

# Effingham Parish Council



To all Councillors

Publication date: 18th September 2019

## I HEREBY GIVE YOU NOTICE

**that an Ordinary Meeting of Effingham Parish Council will be held in the King George V Hall, Browns Lane, on Tues 24<sup>th</sup> Sept 2019 at 8pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.**

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting under 'Matters raised by Effingham organisations and residents', members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope.

To do this, please give details to the Clerk as below, **before the meeting**.

**Jon Short, Clerk and Responsible Financial Officer**

A handwritten signature in black ink, appearing to read 'Jon Short', is written over a light blue horizontal line.

## **BUSINESS TO BE DONE**

<b>300/19</b>	To <b>RECEIVE</b> Apologies For Absence:
<b>301/19</b>	To <b>REVIEW</b> The Register Of Interests & Other Interests Affecting This Agenda:
<b>302/19</b>	To <b>CONFIRM</b> The Minutes of the previous meeting of 27th August 2019.
<b>303/19</b>	To <b>CONSIDER</b> any matters arising from the Minutes not otherwise on the Agenda:
<b>304/19</b>	<b>MATTERS raised by Effingham organisations and residents (UP TO 15 MINUTES)</b>  Effingham organisations and residents can ask the Chairman and Councillors for updates of particular items, or explain matters of concern within the Parish Council's scope. Councillors may deal with matters or questions straightaway, or follow up by letter or email after the meeting.

## GOVERNANCE

	To <b>RECEIVE</b> and <b>CONSIDER</b> items relating to governance:
<b>305/19</b>	To <b>CONSIDER</b> a date change to the March 2020 EPC PC Meeting, from the 24 <sup>th</sup> to the 31 <sup>st</sup> .
<b>306/19</b>	To <b>CONSIDER</b> a parish council response to the proposed boundary changes between Effingham & East Horsley parishes. <b>(clerk notes)</b>

## PLANNING APPLICATIONS

<b>307/19</b>	To <b>RECEIVE</b> a report from the Planning Review Group and <b>CONSIDER</b> responses to Guildford Borough Council on new planning applications, as at Tuesday 24th September: <b>(clerk notes/late Items)</b>
<b>19/P/01429</b>	<b>Whistlers Farm</b> , Guildford Road, Effingham, L/head. KT24 5QD Erection of a part single/two storey side extension with one roof light, to provide wheelchair accessible accommodation on the ground floor.
<b>19/P/01451</b>	<b>Berkley Homes:</b> <b>Effingham Lodge Farm</b> , Lower Road, Effingham. KT24 5JP Reserved matters application pursuant to hybrid application 14/P/02109 for the replacement of Howard of Effingham School to consider the detailed design, associated playing fields, MUGA, parking and landscaping works.
<b>19/P/01452</b>	<b>Fairview</b> , Mount Pleasant, Effingham, Leatherhead. KT24 5NS Erection of infill extension to both side elevations, loft extension with new roof including insertion of one roof light and alterations to driveway.
<b>19/P/01490</b>	<b>Wildacres</b> , Orchard Close, East Horsley, Leatherhead. KT24 5EZ Single storey rear extension and the increase of the roof slope over the existing rear extension.
<b>19/P/01461</b>	<b>6 Woodlands Road</b> , Bookham, Leatherhead. KT23 4HF Erection of a single storey rear extension, loft conversion including insertion of two dormers to the front elevation, changes to fenestration and conversion of garage to inhabitable space.
<b>19/T/00247</b>	<b>2 Ranmore Meadows</b> , Crocknorth Road, DorkinG. RH5 6SL T1 – Horsechestnut tree – proposed crown reduction of 25%, and 25% reduction where likely branch failure due to stress on this one branch. (TPO P1/201/123)

<b>308/19</b>	To <b>CONSIDER</b> responses to Guildford Borough Council on any late received planning applications: <b>(clerk notes/late items)</b>
<b>309/19</b>	Previous planning applications: To <b>RECEIVE</b> notification of results set out in <b><u>Appendix 1</u></b>
<b>310/19</b>	<b>Other Planning Matters:</b>

### GENERAL PLANNING MATTERS

<b>311/19</b>	<b>Neighbourhood / Local Plans</b> To <b>RECEIVE</b> reports on the Neighbourhood Plan & GBC Local Plan:
<b>312/19</b>	<b>Berkeley Homes /Howard Of Effingham</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any updates on the development:
<b>313/19</b>	<b>Other Planning Matters</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to other planning matters:

### WORKING GROUPS

<b>314/19</b>	<b>Communications Working Group: (CH, BR, LH, AP)</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from the Communications Working Group
<b>315/19</b>	<b>EVRT Trustee Appointment Working Group: (IS/PM/AP/LH/CH/BR)</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports and recommendations from the Trustee Appointments Working Group:  To confirm a date for the working group to meet.
<b>316/19</b>	<b>Finance &amp; General Purposes Working Group: (AP/KC/IS/JS)</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports and recommendations from the Finance & General Purposes Working Group:
<b>317/19</b>	<b>Planning Review Working Group: (all councillors)</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports and recommendations from the Planning Review Working Group: (not covered at 307/19)
<b>318/19</b>	<b>Transport &amp; Highways Working Group:</b>  To <b>CONSIDER</b> membership of the working group.  To <b>CONSIDER</b> the draft Terms of Reference prepared by Cllr Symes. <b>(clerk notes)</b>

## HIGHWAYS, TRANSPORT & COUNTRYSIDE ACCESS

<b>319/19</b>	Highways, Transport & Countryside Access matters: To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to highways matters:
<b>320/19</b>	To <b>RECEIVE</b> reports & updates from SCC County Councillor Iles

## FINANCIAL MATTERS

<b>321/19</b>	Invoices for payment To <b>RECEIVE</b> and <b>APPROVE</b> invoices for payment in <b>(clerk notes/late items)</b>
<b>322/19</b>	Bank reconciliation To <b>RECEIVE &amp; APPROVE</b> the latest bank reconciliations.
<b>323/19</b>	Other Financial matters To <b>RECEIVE and CONSIDER</b> any reports or correspondence relating to other finance matters:

## COMMUNITY AND ENVIRONMENT

<b>324/19</b>	<b>Community Fund:</b> To <b>RECEIVE</b> grant requests, if any:  To <b>RECEIVE</b> the upto date financial position of the Community Fund, for year commencing 01.04.2019. <b>(clerk notes)</b>
<b>325/19</b>	<b>Concurrent Functions Grants</b>  To <b>RECEIVE &amp; APPROVE</b> , the CFGA grant application sent to GBC by the clerk, for exercise loops within the KGV Playing Fields. <b>(clerk notes)</b>  To <b>RECEIVE</b> an update from Cllr Moss regarding the CFGA parade of shops projects.
<b>326/19</b>	<b>Other Community Matters</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to other community or environmental matters
<b>327/19</b>	<b>SCC Cllr Iles – Members community fund allocation.</b> To <b>CONSIDER</b> a grant application from the Members community fund allocation. <b>(clerk notes)</b>

## COUNCIL ADMINISTRATIVE MATTERS

<b>328/19</b>	To <b>RECEIVE</b> updates, if any:  To <b>RECEIVE</b> an update from the clerk, regarding a replacement parish council website.
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## REPORTS

<b>329/19</b>	To <b>RECEIVE</b> reports on:  <b><u>Police and community issues</u></b> - <b>Appendix 2</b> July 2019  <b><u>Allotments</u></b> The annual allotment holders gathering took place on the 11 <sup>th</sup> September in the KGV Hall. Items discussed included the allotment hedge, dog nuisance, plot sizes, allotment fees and a shelter/produce exchange table. Ian and Chris Munford were the 2019 Allotment Quiz winners.  <b><u>Burial Ground</u></b>  <b><u>KGV Hall and Fields</u></b>  <b><u>Home Farm West - Calvert and Chester Roads</u></b>  <b><u>Effingham Common</u></b>  <b><u>Parish Room</u></b>
<b>330/19</b>	Other Parish Matters To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to other parish matters

## CORRESPONDENCE

<b>331/19</b>	Any Other Correspondence To <b>RECEIVE</b> and <b>CONSIDER</b> any other correspondence
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## NEXT AGENDA

<b>332/19</b>	To <b>NOTE</b> new items of business for the Agenda of the next meeting
	<b>Next meeting –</b> <b>Normal Meeting of the Parish Council:</b> Tuesday 29 <sup>th</sup> October 2019, 8pm KGV Hall, Browns Lane, Effingham.
	<b>Next Planning Review Group meeting:</b> Tuesday October 22 <sup>th</sup> 2019, 7.30pm Parish Room.

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### APPENDIX 1                  **Planning Results**                  309/19

- 19/P/01265**    **5 Church Cottages**, Church Street, Effingham, L/head. KT24 5LZ  
Modification to existing ground floor extension and new first floor extension above .....
- Approved.**
- 19/P/01236**    **20 Lindens Close**, Effingham, Leatherhead. KT24 5NZ  
Proposed single storey side/rear extension and internal alterations.
- Approved.**
- 19/T/00198**    **The Lodge Cottage**, Effingham Place, Effingham, L/Head. KT24 5JT  
Fell dead Beech, Elm & Ash (G1) to near ground level. Fell two Elms and a self seeded Sycamore ..
- No objection.**
- 19/T/00192**    **St.Lawrence Primary School**, Lower Road, Effingham. KT24 5JP  
Fell Maple adjacent to road (Effingham Conservation Area) as the tree is a safeguarding issue .....
- No objection.**
- 19/P/01280**    **Meadow Plat**, Ranmore Common, Dorking. RH5 6SX  
Application to vary condition 2 (approved plans) of planning permission 18/P/01523 approve on the .....
- Refused.**
- 19/P/01247**    **Three Acre Barn**, Guildford Road, Effingham, L/head. KT24 5QQ  
Erection of replacement dwelling following demolition of existing buildings.
- Refused.**
- 19/P/00703**    **408 & 410 Lower Road**, Effingham, Leatherhead. KT24 5JP  
Erection of 4 dwellings (2x 2 bed, 2 x 3 bed) with associated access, parking and landscaping works .....
- Withdrawn.**
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**APPENDIX 2**

**xxx/19**

**Crime Figures**

**July 2019**

**18 Incidents**

On or near:

Beech Avenue	Anti-social behaviour
Orestan Lane	Violence and sexual offences (x2)
Lutchens Close	Anti-social behaviour
Lower Road	Other crime
Lower Road	Violence and sexual offences
Crossroads	Criminal damage and arson
Effingham CC	Anti-social behaviour
Critten Lane	Other theft
Links Way	Anti-social behaviour
Links Way	Other theft
Middle Farm Place	Other crime
Middle Farm Place	Public order (x3)
Middle Farm Place	Robbery
Middle Farm Place	Vehicle crime
Middle Farm Place	Not listed

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