

To Councillor .....

**I HEREBY GIVE YOU NOTICE**  
**that an ORDINARY MEETING of Effingham Parish Council will be held at**  
**King George V Hall, Browns Lane, on TUESDAY 23 July 2013 at 8pm.**  
**All members of the Council are hereby summoned to attend for the purpose of considering**  
**and resolving upon the business to be transacted at the meeting, as set out hereunder.**

Members of the public are welcome to attend and observe. At the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. To do this, give details to the Clerk before the meeting. Residents may put questions to the Council at the item 'Matters Raised by Residents' below. **At the Chairman's discretion**, residents may also be invited to contribute during any Agenda item. Please state your name and confirm that you are a resident of Effingham before you speak.

..... Clare Ritchie, Clerk & Responsible Financial Officer

#### **BUSINESS TO BE DONE**

Opportunity for members of the public to address the Parish Council

- 115.13 To receive apologies for absence**
- 116.13 To review the Register of Interests, and other interests affecting this Agenda**
- 117.13 To confirm the Minutes of the Meeting of 25 June 2013**
- 118.13 To deal with any matters arising from the Minutes not otherwise on the Agenda**

#### **119.13 MATTERS RAISED BY RESIDENTS**

Local government electors (Effingham residents) can ask the Chairman and Councillors for updates on particular items, or explain matters of concern within the Parish Council's scope. Councillors will deal with as much as possible straightaway, and follow up if necessary after the meeting. **(Fifteen minutes is allocated to this item).**

D.Tee overview of proposed Outline planning application

#### **120.13**

##### **PLANNING MATTERS:**

##### **To consider new planning applications received by 16 July 2013:**

*Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 16 July the following had been received:*

13/P/01046 Orestan House, Orestan Lane, Effingham  
Retrospective consent for the erection of a detached canopy for a motor vehicle

13/P/01053 Farmside & Browns Cottage, The Street, Effingham  
Pitched roof single storey rear extension following demolition of rear flat roof extension

Cell Ref 137099 Radio Base Station, Lower Road, Fetcham, Leatherhead KT22 9HG  
Proposed upgrade to existing radio base station. Invite to consultation on proposal prior to planning application

## **To receive results of previous planning applications**

### **To consider other planning matters:**

Care Home proposal Public Inquiry request

Bookham Vanguard

The Council notes that:

- a. Mole Valley District Council has given Bookham Vanguard the responsibility for carrying out a Green Belt review for Bookham.
- b. Bookham Vanguard carried out a consultation on the methodology to be used during the Green Belt Review, in particular the tests on whether land fulfilled the purposes of green belt, which ended on 17 May 2013.
- c. Effingham Parish Council submitted a response to that consultation raising concerns about the tests and proposing two further tests.
- d. Bookham Vanguard have announced the 'final' version of the tests in their June newsletter, which apparently take no account of the Parish Council's concerns, and have failed to publish a detailed analysis of the consultation responses.
- e. Effingham Parish Council wrote to Bookham Vanguard asking for evidence that the Parish Council's submission had been taken into account, and suggesting a meeting with Bookham Vanguard and the two district councils (Mole Valley District Council and Guildford Borough Council.)
- f. Bookham Vanguard have not responded directly to the Parish Council, or provided the requested evidence, but the Leader of Bookham Vanguard has suggested to Effingham's Borough Councillor that Bookham Vanguard should meet with the Parish Council to discuss concerns before involving the two district councils.

The Council resolves to write to Bookham Vanguard (BV) offering to meet with them on condition that the answer to the question 1 below is provided to Effingham Parish Council at least one week before the meeting, and the other questions are answered at the meeting:

1. Noting that the BV June newsletter reports that only one third of the 220 replies to your consultation on the green belt review tests support the proposed tests, and hence that two thirds wanted modifications or had problems with the tests, please provide us at least one week before our meeting with a copy of BV's analysis of the consultation responses on the green belt review tests and the justification for the revisions to the tests, or make it available via the BV website.
2. Please provide us with the evidence for the statement in BV's consultation document that "Bookham's share of this figure is at least 20-25 homes a year and potentially more if, as looks likely, Mole Valley's target of 188 homes a year is revised upwards." In particular:
  - Does BV have evidence that the housing needs of the Bookham community amount to at least 20-25 homes a year?
  - Did BV undertake a housing-needs survey? If so please provide the evidence from that survey.
  - What is the basis for Mole Valley District Council's Housing Allocation to Bookham and how does that relate to the other towns and villages in the district of Mole Valley?
3. What evidence does BV have that there is shared vision amongst the broader

Bookham community for growth on the scale outlined in BV's plans? What work has been undertaken within the community to engage with people to identify their key interests, issues and objectives for the Neighbourhood Plan?

4. As an elected body, Effingham Parish Council maintains a Register of Disclosable Pecuniary Interests of members of the Council, published on the Parish Council's website [www.effinghamparishcouncil.gov.uk](http://www.effinghamparishcouncil.gov.uk). Since BV are carrying out an exercise which has potentially a significant impact on land values, we assume BV is following the same disclosure principles. Please provide us with a copy of the Register of Disclosable Pecuniary Interests of all the members of BV's Task Force, or make it available on the BV website.
5. We note that 'Woodlands Road, Bookham' is referred to in MVDC's 2009 Core Strategy as a 'small rural village'. Policy CS1, 'Where development will be directed', states that there will be 'infilling only on previously developed land within the small rural villages of the District'. Policy CS2, 'Housing Provision and Location', states that 'Infilling will be permitted within ... Woodlands Road, Bookham.' Several of the sites put forward by landowners and their representatives for consideration for development for the Bookham Neighbourhood Plan (site numbers 7, 8, 10, 13, 14, the western part of 15, 16 and 17 from the list available on BV's website) are in the green belt adjoining or close to the boundary of Woodlands Road, Bookham, and cannot be considered 'infilling'. Development here would far exceed the scale of development set out in CS2 for a 'small rural village'; CS2 allows for rural exception sites only in the Green Belt. Please explain how BV's review methodology will take this into account to ensure that the Bookham Neighbourhood Plan is consistent with the NPPF and MVDC's 2009 Core Strategy, as required by the Localism Act.
6. We understand there is some confusion about whether BV is entitled to carry out a Green Belt Review on behalf of Mole Valley District Council. Please provide us with clear evidence that BV has proper authority to carry out a Green Belt Review.

What process has been put in place to ensure that in delegating the Green Belt Review to BV, Mole Valley District Council still fulfils the statutory 'duty to cooperate' with other local planning areas and other identified public bodies, under Section 110 of the Localism Act? We acknowledge that BV has had one meeting with Effingham Parish Council's Village Plan Steering Committee, early in the consultation. However BV has not discussed the revised green belt tests and review procedure with the Parish Council before declaring in the June Newsletter the 'final' tests to be used, and BV's lack of direct response to Effingham Parish Council's concerns about the green belt tests falls far short of the active engagement we might reasonably expect on such a serious issue.

**To receive reports and correspondence relating to other Planning matters**

Future of ERRA  
Community Ideas Database update

**To receive reports from Parish Councillors not included in the above, if any**

**121.13 HIGHWAYS & TRANSPORT**

**To consider current Highways matters:**

Review the impact of cycling activities

**To receive reports and correspondence relating to other Highways & transport matters**

**To receive reports from Parish Councillors not included in the above, if any**

**122.13 VILLAGE PLAN**

**To receive and adopt Minutes of the Steering Committee meeting**

None since last PC meeting

**To receive a progress report from the Steering Committee**  
Task & Finish meeting report

**To consider budget & expenditure**  
Budget & expenditure to 16 July 2013  
LPA Funding

**To consider other matters for resolution**

**123.13 GREEN SPACE AND VILLAGE AMENITIES**

**To consider current Space / Amenity matters:**  
Lengthsman project  
Woodland Trust Trees

**To receive reports and correspondence relating to other Space / Amenity matters**  
Love Where You Live programme planned works  
Sutton & East Surrey Draft Water Resources Management Plan consultation

**To receive reports from Parish Councillors not included in the above, if any**

**124.13 REPORTS**

**To receive reports as available on:**  
Police and community safety issues; Allotments; Schools; Effingham Village Recreation Trust; Home Farm Estate; Friends of Effingham Common; Smith's Charity; Effingham Local History Group; Local government / admin. matters / website; Other.

**125.13 CORRESPONDENCE**

**To deal with correspondence received since the last Parish Council meeting**

**126.13 FINANCIAL & ADMINISTRATIVE MATTERS**

**To consider current financial and/or administrative matters:**  
Burial Grounds Maintenance equipment (Closed Session)  
Q1 draft reconciliation

**To approve and sign cheques**

**To receive reports and or correspondence relating to other Finance & Admin matters**  
Quarterly Risk Assessment report  
Surrey Voluntary, Community, Faith Sector Forum update

**127.13 NEXT AGENDA**

**To note parish business for the Agenda of the next meeting**  
Tuesday 27 August 2013