

To Councillor

I HEREBY GIVE YOU NOTICE
that an ORDINARY MEETING of Effingham Parish Council will be held
in the King George V Hall, Browns Lane, on TUESDAY 21 JUNE 2011 at 8pm.
All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the meeting, as set out hereunder.

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope.

To do this, give details to the Clerk as below, **before the meeting.**

.....Susan Morris, Clerk and Responsible Financial Officer

BUSINESS TO BE DONE

Opportunity for members of the public to address the Parish Council

- 85.11 To receive apologies for absence**
- 86.11 To review the Register of Interests, and to disclose interests affecting this Agenda**
- 87.11 To confirm the Minutes of the Annual Meeting of 17 May 2011**
- 88.11 To deal with any matters arising from the Minutes not otherwise on the Agenda**

89.11 MATTERS RAISED BY RESIDENTS

Local government electors can ask the Chairman and Councillors for updates on particular items, or explain matters of concern within the Parish Council's scope. They will deal with as much as possible straightaway, and follow up if necessary after the meeting (**fifteen minutes is allocated to this item**).

90.11 PLANNING MATTERS:

To consider new planning applications received by 21 June 2011:

Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 15 June the following had been received:

11/P/00785 Torluish, Effingham Common Road

Erection of single and two storey extensions to the side and rear elevations

11/P/00776 Land adjacent to 61 Calvert Road

Application to extend the time limit for implementation of 08/P/02046 approved on 19/12/2008 for the reserved matters pursuant to outline planning permission 06/P/00697 approved on 17/05/2006 to consider scale, appearance, access and landscaping in respect of the erection of three dwellings following the demolition of existing bungalow and removal of two mobile homes.

11/P/00929 Burnside, Heath View

Reserved matters application pursuant to planning permission 11/P/00264 approved 14/04/2011 to delete condition 7 where, in retaining condition 6. It ensures that development optimizes renewable energy and its conservation in accordance with the Council's SPC sustainability development and construction 2005.

To receive results of previous planning applications

To consider other planning matters:

To consider submitting a response to the Communities and Local Government consultation on Planning for Traveller Sites (by 6 July)

To consider submitting a response to GBC's consultation 'Who needs housing?' (by 8 July)
To receive reports and correspondence relating to other Planning matters
To receive reports from Parish Councillors not included in the above, if any

91.11 GREEN SPACE AND VILLAGE AMENITIES

To consider current Space / Amenity matters:

To note the recent success of Effingham & District First Responders in receiving the Queen's Award for Voluntary Service

To agree whether the Parish Council will send a representative to the Guildford Local Committee debate on the Rights of Way claim about Beech Avenue

To formulate a comment on the Surrey Hills Forest Design Plan (Forestry Commission) consultation on future management of woodland in the parish (by 31 June)

To vote for a candidate in GBC's appointment of a parish council candidate on the Standards and Audit Committee

To set a date for a visit by Councillors to the Home Farm Estate

To set a date for a visit by Councillors to the 3 areas in the EVRT charity scheme

To form an editorial group to review the text of articles destined for the web-site

To consider submitting a comment on GBC's review of polling places and polling districts (by 12 August)

To receive reports and correspondence relating to other Space / Amenity matters

To receive summary reports on major projects for the forthcoming year

To receive reports from Parish Councillors not included in the above, if any

92.11 HIGHWAYS & TRANSPORT

To consider current Highways matters:

To note increasing concern about heavy lorries in the centre of the village and on residential streets

To receive reports and correspondence relating to other Highways matters

To receive reports from Parish Councillors not included in the above, if any

93.11 REPORTS

To receive reports on:

Police and community safety issues

Allotments

Schools

Effingham Village Recreation Trust

Home Farm Estate

Friends of Effingham Common

Smith's Charity

Effingham Local History Group

Local government / admin. matters / website

To receive reports from Parish Councillors not included in the above, if any

94.11 CORRESPONDENCE

To deal with correspondence received since the last Parish Council meeting

95.11 FINANCIAL MATTERS

To consider current financial matters:

To note the Internal Auditor's review of the effectiveness of the internal audit and address its recommendations

To approve the Accounting Statement for the Annual Return, 2010-11

To make the make the Statement of Governance for the Annual Return, 2010-11

To start the risk inspection / reporting process for the current year

To note representations received concerning the grant to EVRT for 2011-12, and the situation of EPFA

To consider the following draft resolution concerning EVRT's bid for grant funding for 2011-12, proposed by Cllr Pindar, seconded by Cllr Hogger:

*EPC thanks the EVRT Trustees for the revised **Schedule of Projects for Parish Grant Funding 2011-12** (the Schedule) received on 13 June 2011. This now forms a basis which the Parish Council is prepared to accept for grant funding for the year April 2011 to March 2012.*

EPC resolves to pay up to the maximum figures given below, inclusive of VAT, for the following Projects as detailed in the Schedule:

The following Projects will be subject to evidence of tenders/quotes and invoices being provided to EPC:

<i>Tree Survey</i>	<i>£ 650</i>
<i>Tree Work</i>	<i>£1,500</i>
<i>Playground Survey</i>	<i>£ 500</i>
<i>Playground Work</i>	<i>£1,000</i>
<i>Hedge Cutting</i>	<i>£ 600</i>

The following payments will be made on invoice and subject to evidence of completion of / time expended on the Projects.

<i>Groundsman's Work</i>	<i>£9,418</i>
<i>Manager's Work</i>	<i>£1,352</i>

Total Payment (up to) £15, 020

EPC agrees to make "quarterly" payments to EVRT on receipt of invoices and supporting evidence. The first payment is expected to be made immediately following the EPC meeting to be held on 19 July 2011. Further payments to be made on dates agreed between EPC and EVRT.

EPC states that the agreement will be subject to some standard clauses to protect the interests of both parties, including confirmation by EVRT that it holds adequate professional and public liability insurance.

EPC confirms that this agreement is for one year only and encourages EVRT to commence discussions towards grant funding in future years as soon as practicable, especially if a three year agreement is to be concluded.

To agree how to dispose of items of office equipment no longer needed

To note the long-term loan of a picture for display in the Parish Room

To approve and sign cheques

To receive reports and or correspondence relating to other Finance matters

96.11 NEXT AGENDA

To note parish business for the Agenda of the next meeting, Tuesday 18 July