

To Councillor

I HEREBY GIVE YOU NOTICE
that an ORDINARY MEETING of Effingham Parish Council will be held
in the King George V Hall, Browns Lane, on TUESDAY 19 JULY 2011 at 8pm.
All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the meeting, as set out hereunder.

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope.

To do this, give details to the Clerk as below, **before the meeting.**

.....Susan Morris, Clerk and Responsible Financial Officer

BUSINESS TO BE DONE

Opportunity for members of the public to address the Parish Council

- 97.11 To receive apologies for absence**
- 98.11 To review the Register of Interests, and to disclose interests affecting this Agenda**
- 99.11 To confirm the Minutes of the Ordinary Meeting of 21 June 2011**
- 100.11 To deal with any matters arising from the Minutes not otherwise on the Agenda**

101.11 MATTERS RAISED BY RESIDENTS

Local government electors can ask the Chairman and Councillors for updates on particular items, or explain matters of concern within the Parish Council's scope. They will deal with as much as possible straightaway, and follow up if necessary after the meeting (**fifteen minutes is allocated to this item**).

102.11 PLANNING MATTERS:

To consider new planning applications received by 19 JULY 2011:

Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 13 July the following had been received:

11/P/01011 White Cottage, Lower Farm Road

Erection of detached two-storey 4 bed dwelling with integral garage following demolition of existing dwelling (as amended by plans received 04/07/2011)

11/P/01103 Homeleigh, Guildford Road

Roof extension to existing dwelling and single storey rear extension with rooms in the roof at first floor

11/P/01142 Burnside, Heath View

Detached barn / store building

11/T/00136 Willow Barn, Effingham Common

Crown reduce one Willow tree by 25-30% and thin out the crown (Tree Preservation Order p1/201/318)

To receive results of previous planning applications

To consider other planning matters:

None

To receive reports and correspondence relating to other Planning matters

To receive reports from Parish Councillors not included in the above, if any

103.11 GREEN SPACE AND VILLAGE AMENITIES

To consider current Space / Amenity matters:

To note the procedure and timetable for filling the Parish Council vacancy

To confirm the procedure for appointing a new Trustee for EVRT

To review a draft policy on contact with Press & media, with a view to adoption by Effingham Parish Council

To set a date for the editorial group meeting

To agree to joint copyright of its forthcoming publication with Effingham Local History Group

To receive reports and correspondence relating to other Space / Amenity matters

To receive reports from Parish Councillors not included in the above, if any

104.11 HIGHWAYS & TRANSPORT

To consider current Highways matters:

None

To receive reports and correspondence relating to other Highways matters

To receive reports from Parish Councillors not included in the above, if any

105.11 REPORTS

To receive reports on:

Police and community safety issues

Allotments

Schools

Effingham Village Recreation Trust

Home Farm Estate

Friends of Effingham Common

Smith's Charity

Effingham Local History Group

Local government / admin. matters / website

To receive reports from Parish Councillors not included in the above, if any

106.11 CORRESPONDENCE

To deal with correspondence received since the last Parish Council meeting

107.11 FINANCIAL MATTERS

To consider current financial matters:

To agree a new signatory to the Parish Council bank accounts

To note the bank reconciliation, first quarter

To discuss the report of the internal auditor

To consider a request for a grant from Victim Support

To approve and sign cheques

To receive reports and or correspondence relating to other Finance matters

108.11 NEXT AGENDA

To note parish business for the Agenda of the next meeting, Tuesday 30 August 2011