

# Effingham Parish Council



To Councillor .....

**I HEREBY GIVE YOU NOTICE**  
**that an Ordinary Meeting of Effingham Parish Council will be held**  
**in the King George V Hall, Browns Lane, on 19th April 2016 at 8pm**  
**All members of the Council are hereby summoned to attend for the**  
**purpose of considering and resolving upon the business to be**  
**transacted at the meeting, as set out hereunder.**

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes on matters within the Parish Council's scope. To do this, please give details to the Clerk as below, **before the meeting.**

**Jon Short, Clerk and Responsible Financial Officer .....**

## **BUSINESS TO BE DONE**

<b>087/16</b>	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>
<b>088/16</b>	<b>TO REVIEW THE REGISTER OF INTERESTS &amp; OTHER INTERESTS AFFECTING THIS AGENDA</b>
<b>089/16</b>	<b>TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING OF 29th MARCH 2016</b>
<b>090/16</b>	<b>TO DEAL WITH ANY MATTERS ARISING FROM THE MINUTES NOT OTHERWISE ON THE AGENDA</b>  To receive and adopt the following Parish Council Policies (7) Freedom of Information (8) Retention and Disposal of Records and Documents <p style="text-align: right;">(Clerk Notes)</p>

091/16	<p><b>MATTERS RAISED BY RESIDENTS</b>  <b>Local government electors (Effingham Residents) can ask the Chairman and Councillors for updates of particular items, or explain matters of concern within the Parish Council's scope. Councillors will deal with as much as possible straightaway, and follow up if necessary after the meeting,(Fifteen minutes is allocated to this item)</b></p>
092/16	<p><b>Planning Matters:</b>  <b>To consider new planning applications received.</b>  Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 13th April the following had been received</p> <p><b>16/P/00712 30 Orchard Gardens, Effingham, Leatherhead. KT24 5NR</b>  Single storey side/rear extension.</p> <p><b>16/P/00716 88 Strathcona Avenue, Bookham, Leatherhead. KT23 4HR</b>  Single storey rear extension and front porch extension.</p> <p><b>16/P/00720 17 Strathcona Avenue, Bookham, Leatherhead. KT23 4HW</b>  Retrospective application : Retention of single storey rear extension</p> <p><b>16/T/00062 King George V Playing Fields, Browns Lane, Effingham.</b>  Horse chestnut (T362) - fell due to extensive damage (Effingham Conservation Area)</p>
093/16	<p><b>To consider any late received planning applications.</b></p>
094/16	<p><b>To receive results of previous planning applications</b></p> <p><b>16/P/00229 4 Dog Kennel Green, Dog Kennel Green, Ranmore. RH5 6SS</b>  Two single storey rear infill extensions. (amended description 26.02.2016)  <b>Refused</b></p> <p><b>16/P/00232 1 Norwood Road, Effingham, Leatherhead. KT24 5NT</b>  Erection of two detached 3 bedroom houses following the demolition of existing bungalow.  <b>Approved</b></p> <p><b>16/P/00269 30 Norwood Close, Effingham, Leatherhead. KT24 5NY</b>  Erection of a two storey side extension and single storey rear extension and internal alterations.  <b>Approved</b></p>

<b>16/P/00281</b>	<b>Three Acre Barn</b> , Guildford Road, Effingham. KT24 5QQ Demolish existing barn and stables and erect a four bedroom chalet bungalow. <b>Refused</b>
<b>16/P/00288</b>	<b>Effingham Golf Club</b> , Guildford Road, Effingham. KT24 5PY Construction of a free-standing brick built 3 phase electrical cupboard required by UK Power Networks. <b>Approved</b>
<b>16/P/00295</b>	<b>Glencar</b> , Orestan Lane, Effingham, Leatherhead. KT24 5SN Single storey side extension to existing bungalow. <b>Approved</b>
<b>095/16</b>	<b>To consider other planning matters:</b>
<b>096/16</b>	<b>To receive reports and correspondence relating to other planning matters</b>
<b>097/16</b>	<b>To receive reports from Parish Councillors not included in the above, if any</b>
	<b>TO CONSIDER FINANCIAL MATTERS:</b>
<b>098/16</b>	<b>To approve and sign cheques</b> (Clerk notes)
<b>099/16</b>	<b>To receive reports and or correspondence relating to other finance matters:</b>  The first payment from GBC of the 2016/17 Precept has been received. (£31858.50)  The Duty/VAT repayment has been received from HMRC for the period 01.03.15 to 29.02.16 (£3193.24)
<b>099/16a</b>	To receive representation from Effingham Cricket Club in support of their Community Fund Grant Application for bollards. To consider the Grant Application in light of discussions with GBC.
<b>100/16</b>	<b>To receive reports and correspondence relating to other Space / Amenity matters if any</b>
<b>101/16</b>	<b>To receive reports from Parish Councillors not included in the above, if any</b>

<b>102/16</b>	<b>VILLAGE PLAN</b>
<b>103/16</b>	To receive any updates from Effingham Neighbourhood Plan Advisory Group (ENPAG)
<b>104/16</b>	To receive updates if any, from Parish Councillors regarding the Village Plan.
<b>105/16</b>	<p>To receive the recommended draft Neighbourhood Plan from Effingham Neighbourhood Plan Advisory Group (ENPAG), and to consider the following motion:</p> <ol style="list-style-type: none"> <li>1. The Parish Council thanks ENPAG for their work to date and agrees that the draft Neighbourhood Plan should go out to an eight-week Regulation 14 consultation, including a parish-wide household survey, beginning Monday 16 May or as soon as practical thereafter, subject to: <ol style="list-style-type: none"> <li>a. Minor drafting amendments to the Neighbourhood Plan to be authorised by ENPAG</li> <li>b. The preparation of a summary document and survey form to be agreed by ENPAG</li> <li>c. Compliance with the statutory requirements for Regulation 14 consultation, and arrangements for the parish-wide survey, to be authorised by ENPAG.</li> </ol> </li> <li>2. The draft Village Design Statement will be finalised and agreed by ENPAG.</li> <li>3. The Parish Council authorises reasonable expenditure as necessary to print copies of the summary document and survey form for every household in the parish, together with hard copies of the Neighbourhood Plan and Village Design Statement as necessary for the consultation process.</li> <li>4. "The Parish Council gives ENPAG delegated authority to spend up to £1000 from the Village Plan Project Fund to cover the cost of using GBC's pre-application service to check planning considerations on Effingham Lodge Farm previously developed land and for other matters deemed necessary by ENPAG in support of producing a Neighbourhood Plan."</li> </ol> <p>Continued -</p>

	5. The Parish Council agrees to ask ENPAG to consider the responses to the Regulation 14 consultation and bring a recommendation to the Parish Council in due course about next steps in the process and whether there is a need to seek further advice from a planning consultant or a second Health Check.
<b>106/16</b>	<b>HIGHWAYS &amp; TRANSPORT</b>
<b>107/16</b>	<b>To consider current highway matters:</b>
<b>108/16</b>	<b>To receive reports and correspondence relating to other Highway Matters</b>
<b>108/16a</b>	A local resident meet with the Clerk and voiced concerns regarding speeding traffic on High Barn Road. They requested support to have Slow Signs erected possibly with an equatorial theme.
<b>108/16b</b>	Road closures - Crocknorth Road (C44) (Clerk notes)
<b>109/16</b>	<b>To receive reports from Parish Councillors not included in the above, if any</b>
<b>110/16</b>	<b>REPORTS</b>
	<b>To receive reports on:</b>
<b>110/16a</b>	<b>Police and community issues</b> None
<b>110/16b</b>	<b>Allotments -</b> Receive report from local resident. (Clerk notes)
<b>110/16c</b>	<b>Schools</b> None
<b>110/16d</b>	<b>Home Farm West - Calvert and Chester Roads</b> None
<b>110/16e</b>	<b>Friends of Effingham Common</b> None
<b>110/16f</b>	<b>Effingham Commoners Day 2016</b> None
<b>110/16g</b>	<b>Smith's Charity</b> None

<b>110/16h</b>	<b>Effingham Local History Group</b> None
<b>110/16i</b>	<b>Local government / admin matters</b> None
<b>110/16j</b>	<b>Parish Rooms</b> None
<b>110/16k</b>	<b>Effingham Village Recreation Trust</b> None
<b>110/16l</b>	<b>Effingham Parish Councils Burial Ground</b> The Clerk has received correspondence from Mr Andrew Bedford on behalf of Owners of The Former St.Lawrence regarding a land registry issue at the burial ground.(Clerk Notes)
<b>110/16m</b>	<b>To receive reports from Parish Councillors not included in the above, if any</b>
<b>111/16</b>	<b>CORRESPONDENCE</b>
<b>112/16</b>	<b>To receive correspondence received since the last Parish Council Meeting</b>
<b>113/16</b>	<b>NEXT AGENDA</b>
<b>114/16</b>	<b>To note parish business for the Agenda of the next meeting</b>
<b>115/16</b>	<b>Next meeting - 31st May 2016 Annual Meeting of the Parish Council - 8pm King George V Hall, Browns Lane, Effingham.</b>