

To Councillor

I HEREBY GIVE YOU NOTICE
that the ANNUAL MEETING of Effingham Parish Council will be held
in the King George V Hall, Browns Lane, on TUESDAY 18 MAY 2010 at 8pm.
All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the meeting, as set out hereunder.

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope.

To do this, give details to the Clerk as below, **before the meeting.**

.....Susan Morris, Clerk and Responsible Financial Officer

BUSINESS TO BE DONE

Opportunity for members of the public to address the Parish Council

- 62.10 To receive apologies for absence
- 63.10 To review the Register of Interests, and to disclose interests affecting this Agenda
- 64.10 To elect the Chairman for the forthcoming year
- 65.10 To elect the Vice Chairman for the forthcoming year
- 66.10 To confirm dates for future Parish Council meetings
- 67.10 To review the Parish Council's Standing Orders
- 68.10 To review the Parish Council's Financial Regulations
- 69.10 To review Parish Council auditors, contracts, subscriptions and memberships
- 70.10 To appoint representatives to liaise with outside organisations
- 71.10 To appoint members of advisory groups
- 72.10 To review progress on projects in hand, and future plans
- 73.10 To confirm the Minutes of the meeting of 27 April 2010
- 74.10 To deal with any matters arising from the Minutes not otherwise on the Agenda

- 75.10 **POLICE AND SAFETY**
 - To receive a report by PCSO Gregor Culross
 - To consider other Police and Safety matters
 - To receive reports and correspondence relating to other Police / Safety matters
 - To receive reports from Parish Councillors not included in the above, if any

- 76.10 **PLANNING MATTERS:**
 - To consider new planning applications received by 18 May:**
 - Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 12 May 2010 the following had been received:*
 - 10/P/00650 The Squirrels, Effingham Common
Lawful Development Certificate to establish whether a proposed rear conservatory constitutes permitted development
 - 10/P/00699 Lyndhurst, Links Way, Bookham
Single storey side extension

10/P/00734 Miles House, Beech Avenue

Amendment to 09/P/01179 approved 29.09.2009, for two storey side extension and detached garage following demolition of existing garage and store, comprising repositioning of garage, front gable to existing house, addition of Juliet balconies to two rear windows of existing house and minor changes to fenestration including changes to window design on rear elevation and convert hip to gable and addition of roof lights to front and rear side

10/T/00067 St Lawrences Church, Church St

Fell two Elwoods Cypress (T1 and T2) (Effingham Conservation Area)

To receive results of previous planning applications

To consider other planning matters:

To receive reports and correspondence relating to other Planning matters

To receive reports from Parish Councillors not included in the above, if any

77.10 GREEN SPACE AND VILLAGE AMENITIES

To consider current Space / Amenity matters:

To note initial results of the recent 'forward planning' meeting, and the date of the next

To nominate an area / areas for a special clean up by GBC

To receive reports and correspondence relating to other Space / Amenity matters

To receive reports from Parish Councillors not included in the above, if any

78.10 HIGHWAYS & TRANSPORT

To consider current Highways matters:

To agree a response to Guildford Borough Council's consultation on a proposed licensing policy for Taxi and Private Hire

To receive reports and correspondence relating to other Highways matters

To receive reports from Parish Councillors not included in the above, if any

79.10 REPORTS

To receive reports on:

Allotments

Schools

Effingham Village Recreation Trust

Home Farm Estate

Friends of Effingham Common

Smith's Charity

Local government / admin. matters

To receive reports from Parish Councillors not included in the above, if any

78.10 CORRESPONDENCE

To deal with correspondence received since the last Parish Council meeting

80.10 FINANCIAL MATTERS

To consider current financial matters:

To receive and adopt the Statement of Accounts for 2009-10 subject to internal audit

To certify sections 1 and 2 of the Annual Return for 2009-10 subject to internal audit

To agree allocation of the fund carried forward

To review progress on risk assessment and risk management

To approve and sign cheques

To receive reports and or correspondence relating to other Finance matters

81.10 NEXT AGENDA

To note parish business for the Agenda of the next meeting

Provisional date: Tuesday 29 June 2010