

To Councillor

I HEREBY GIVE YOU NOTICE
that an ORDINARY MEETING of Effingham Parish Council will be held at
King George V Hall, Browns Lane, on TUESDAY 7 January 2014 at 8pm.
All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the meeting, as set out hereunder.

Members of the public are welcome to attend and observe. At the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. To do this, give details to the Clerk before the meeting. Residents may put questions to the Council at the item 'Matters Raised by Residents' below. **At the Chairman's discretion**, residents may also be invited to contribute during any Agenda item. Please state your name and confirm that you are a resident of Effingham before you speak.

..... Clare Ritchie, Clerk & Responsible Financial Officer

BUSINESS TO BE DONE

Opportunity for members of the public to address the Parish Council

- 1.14 To receive apologies for absence
- 2.14 To review the Register of Interests, and other interests affecting this Agenda
- 3.14 To confirm the Minutes of the Meeting of 3 Dec 2013
- 4.14 To deal with any matters arising from the Minutes not otherwise on the Agenda

5.14 MATTERS RAISED BY RESIDENTS

Local government electors (Effingham residents) can ask the Chairman and Councillors for updates on particular items, or explain matters of concern within the Parish Council's scope. Councillors will deal with as much as possible straightaway, and follow up if necessary after the meeting. (Fifteen minutes is allocated to this item).

PLANNING MATTERS:

- 6.14 **To consider new planning applications received by 2 Jan 2014:**
Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 26 Nov the following had been received:

13/P/02058 Casa Mia, Orestan Lane, Effingham
Ground floor side and rear extension. Raising of roof to provide accommodation at first floor level.

13/P/02059 Wiltshire House, Effingham Hill, Effingham
Refurbishment and extension of existing detached dwelling house to include new roof, two storey extensions to front and rear and infill extension between house and garage with accommodation over, new tile hanging to first floor elevations (revision to 12/P/00088 to change external material finishes from approved permission).

13/P/02147 29 Norwood Close, Effingham
Single storey rear extension and a two storey side extension with integral garage following demolition of existing garage, conservatory and outbuildings.

To receive results of previous planning applications

13/P/01805 - Crosslands Forge, Beech Avenue	Approved
13/P/01850 - 9 Manor Gardens	Approved
13/P/01842 - Compton, Lower Farm Road	Approved
13/P/01752 - Sedeo, 3 Beech Close	Approved

To consider other planning matters:

Howard of Effingham EIA Screening Opinion
MVDC Greenbelt Review consultation

To receive reports and correspondence relating to other Planning matters

Wisley Airfield - temporary film set planning application

13/P/02159 - Cheyme Cottage, Manor House Lane - Certificate of Lawfulness to establish whether a single storey rear extension constitutes Permitted Development

13/P/01604 - 70 Woodlands Road - Appeal submitted

To receive reports from Parish Councillors not included in the above, if any

7.14 FINANCIAL & ADMINISTRATIVE MATTERS

To consider current financial and/or administrative matters:

Co-option to Councillor vacancies
To approve draft budget proposal 2014-15
Quarterly Risk Assessment

To approve and sign cheques

To receive reports and or correspondence relating to other Finance & Admin matters

Proposed new photocopier lease
EU VAT Rules for Public Sector
Surrey Pension Fund Administration Draft Strategy

8.14 HIGHWAYS & TRANSPORT

To consider current Highways matters

Activity proposals for Lengthsman funding work

To receive reports and correspondence relating to other Highways & transport matters

Consultation on Guildford Surface Water Management Plan

To receive reports from Parish Councillors not included in the above, if any

9.14 VILLAGE PLAN

To receive and adopt Minutes of the Steering Committee meeting

To receive a progress report from the Steering Committee

To consider budget & expenditure

10.14 GREEN SPACE AND VILLAGE AMENITIES

To consider current Space / Amenity matters:

To receive reports and correspondence relating to other Space / Amenity matters

Guildford Borough Council Sport & Physical Activity Strategy consultation
Surrey Hills AONB Draft Management Plan consultation

To receive reports from Parish Councillors not included in the above, if any

11.14 REPORTS

To receive reports as available on:

Police and community safety issues; Allotments; Schools; Effingham Village
Recreation Trust; Home Farm Estate; Friends of Effingham Common; Smith's
Charity; Effingham Local History Group; Local government / admin. matters / website;
Other

12.14 CORRESPONDENCE

To deal with correspondence received since the last Parish Council meeting

13.14 NEXT AGENDA

To note parish business for the Agenda of the next meeting

Tuesday 28 January 2014