

To Councillor

I HEREBY GIVE YOU NOTICE
that an ORDINARY MEETING of Effingham Parish Council will be held
in the King George V Hall, Browns Lane, on TUESDAY 4 DECEMBER 2012 at 8pm.
All members of the Council are hereby summoned to attend for the purpose of considering and
resolving upon the business to be transacted at the meeting, as set out hereunder.

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. To do this, give details to the Clerk as below, **before the meeting**.

.....Susan Morris, Clerk and Responsible Financial Officer

BUSINESS TO BE DONE

Opportunity for members of the public to address the Parish Council

- 160.12 To receive apologies for absence**
- 161.12 To review the Register of Interests and disclosable pecuniary or other interests affecting this Agenda**
- 162.12 To confirm the Minutes of the Meeting of 30 October 2012**
- 163.12 To deal with any matters arising from the Minutes not otherwise on the Agenda**

- 164.12 MATTERS RAISED BY RESIDENTS**
Local government electors can ask the Chairman and Councillors for updates on particular items, or explain matters of concern within the Parish Council's scope. They will deal with as much as possible straightaway, and follow up if necessary after the meeting (**fifteen minutes is allocated to this item**).

- 165.12 PLANNING MATTERS:**
To consider new planning applications received by 4 December 2012:
Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 27 November the following had been received:
 - 12/P/01793 Almena, Links Way
Erection of a garden shed at the bottom of the garden along side an existing hedge
 - 12/P/01841 Homedale, Orestan Lane
Erection of chalet-style bungalow following demolition of existing dwelling
 - 12/P/01864 Winrush, Heathway, East Horsley
Erection of an extension to accommodate a utility room, office and family area and the addition of a new porch to the front of the property following the demolition of three existing outbuildings (garage and two large sheds). Resubmission of 12/P/01338 withdrawn on 11/09/2012
 - 12/P/01867 St Lawrence Primary School, Lower Road
Consultation from Surrey County Council for replacement of remaining timber windows by white powder coated double glazed aluminium units; replacement of timber doors
 - 12/P/01872 60 Woodlands Road
First floor extensions at front and rear
 - 12/P/01886 Lawn View, Orestan Lane
Erection of a four bedroom house with porch and outbuilding (amendment to planning application 11/P/01457)
 - 12/P/01972 St Teresa's School, Critten Lane
Biomass boiler to be sited on the grounds of St Teresa's School

SCC 2012/0144/NM St Lawrence Primary School, Lower Road

Consultation from Surrey County Council for replacement of remaining timber windows by white powder coated double glazed aluminium units; replacement of timber doors

12/T/00243 St Lawrence Primary School, Lower Road

T1 Lime Tree: remove six lower laterals over building track to point of origin to clear building by 3 metres; T2 Beech: remove two lower laterals to point of origin on main stem to clear building by 2 metres; T3 Ginkgo: remove laterals on the building side to main stem to clear building by 2 metres. All works are required to increase air flow round the building and prevent damage to windows and roof.

To receive results of previous planning applications

To consider other planning matters:

None

To receive reports and correspondence relating to other Planning matters

To receive reports from Parish Councillors not included in the above, if any

166.12 HIGHWAYS & TRANSPORT

To consider current Highways matters:

None

To receive reports and correspondence relating to other Highways matters

To receive reports from Parish Councillors not included in the above, if any

167.12 GREEN SPACE AND VILLAGE AMENITIES

To consider current Space / Amenity matters:

To finalise grants from the Community Fund

To consider the adoption of the document *Proposal for a Village Plan for Effingham*, which sets out a process for producing a formal Neighbourhood Plan for Effingham

To consider agreeing a formal Application to designate the civil parish of Effingham as a Neighbourhood Area

To consider appointing a formal Sub-Committee of the Parish Council, to be the main steering group throughout the Village Plan process

To consider Commoners' Day and GBC's future plans for the Common (deferred)

To receive reports and correspondence relating to other Space / Amenity matters

To receive reports from Parish Councillors not included in the above, if any

168.12 REPORTS

To receive reports on:

Police and community safety issues

Allotments

Schools

Effingham Village Recreation Trust

Home Farm Estate

Friends of Effingham Common

Smith's Charity

Local government / admin. matters / website

To receive reports from Parish Councillors not included in the above, if any

169.12 CORRESPONDENCE

To deal with correspondence received since the last Parish Council meeting

170.12 FINANCIAL & ADMIN. MATTERS

To consider current financial and / or admin. matters:

To decide the procedure for finding a new Clerk

To decide the procedure for filling the vacancy for a Parish Councillor

To note the financial reconciliation for the period 1 July to 3 November 2012

To consider the draft Budget, 2013-14

To approve and sign cheques

To receive reports and or correspondence relating to other Finance & Admin matters

171.12 NEXT AGENDA

To note parish business for the Agenda of the next meeting

Thursday 3 January 2013

