

To Councillor

I HEREBY GIVE YOU NOTICE
that an ORDINARY MEETING of Effingham Parish Council will be held at
King George V Hall, Browns Lane, on TUESDAY 3 December 2013 at 8pm.
All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the meeting, as set out hereunder.

Members of the public are welcome to attend and observe. At the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. To do this, give details to the Clerk before the meeting. Residents may put questions to the Council at the item 'Matters Raised by Residents' below. **At the Chairman's discretion**, residents may also be invited to contribute during any Agenda item. Please state your name and confirm that you are a resident of Effingham before you speak.

..... Clare Ritchie, Clerk & Responsible Financial Officer

BUSINESS TO BE DONE

Opportunity for members of the public to address the Parish Council

- 167.13 To receive apologies for absence**
- 168.13 To review the Register of Interests, and other interests affecting this Agenda**
- 169.13 To confirm the Minutes of the Meeting of 29 Oct 2013**
- 170.13 To deal with any matters arising from the Minutes not otherwise on the Agenda**

171.13 MATTERS RAISED BY RESIDENTS

Local government electors (Effingham residents) can ask the Chairman and Councillors for updates on particular items, or explain matters of concern within the Parish Council's scope. Councillors will deal with as much as possible straightaway, and follow up if necessary after the meeting. (Fifteen minutes is allocated to this item).

172.13 PLANNING MATTERS:

To consider new planning applications received by 26 Nov 2013:

Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 26 Nov the following had been received:

- 13/P/01752 Sedeo, 3 Beech Close, Effingham
Single storey and rear extensions and first floor extensions together with changes to windows
- 13/P/01805 Crosslands Forge, Beech Avenue, Effingham
Change of use of Crosslands Forge from B1 use to C3 two bedroom residential dwelling. Remove roof & replace with clay tile roof with conservation rooflights. Remove part of existing front wall to provide 2m visibility splays for vehicles exiting the site. Enlarge two casement windows to accommodate opening double doors.
- 13/P/01842 Compton, Lower Farm Road, Effingham
Erection of single storey side extension, following demolition of existing garage and

the construction of a new raised pitched roof over existing and proposed single storey elements to provide habitable accommodation in the roof space including two front and two rear dormer windows.

13/P/01850 9 Manor Gardens, Effingham
First floor side extension

13/P/01896 2 Church Cottages, Church Street, Effingham
Formation of a new hardstanding and reinstatement of vehicle access from Church Street

13/P/01933 Land Opposite, 105 Calvert Road, Effingham
Change of use of land for a residential caravan site, to contain two static caravans, two touring caravans, parking for four vehicles, a utility block and associated hardstanding

13/T/00243 38 Middle Farm Place, Effingham
Reduce height of sycamore tree by 0.6m below roof level of the house and thin the crown

To receive results of previous planning applications

To consider other planning matters:

Guildford Borough Council Local Plan consultation

To receive reports and correspondence relating to other Planning matters

Care Home Public Inquiry

To receive reports from Parish Councillors not included in the above, if any

173.13 FINANCIAL & ADMINISTRATIVE MATTERS

To consider current financial and/or administrative matters:

First draft budget proposal 2014-15

Review burial fees

To approve and sign cheques

To receive reports and or correspondence relating to other Finance & Admin matters

174.13 HIGHWAYS & TRANSPORT

To consider current Highways matters

Salt bin request for Calvert Road

Surrey County Council Home to School Transport Policy consultation

To receive reports and correspondence relating to other Highways & transport matters

To receive reports from Parish Councillors not included in the above, if any

Surrey Cycling Strategy Consultation

Surface Water plan

175.13 VILLAGE PLAN

To receive and adopt Minutes of the Steering Committee meeting

To receive a progress report from the Steering Committee

Bookham Vanguard Liaison Meeting Minutes

Housing Requirement Survey

To consider budget & expenditure
Budget & expenditure to 26 Nov 2013

To consider other matters for resolution

176.13 GREEN SPACE AND VILLAGE AMENITIES
To consider current Space / Amenity matters:

To receive reports and correspondence relating to other Space / Amenity matters

To receive reports from Parish Councillors not included in the above, if any

177.13 REPORTS

To receive reports as available on:

Police and community safety issues; Allotments; Schools; Effingham Village
Recreation Trust; Home Farm Estate; Friends of Effingham Common; Smith's
Charity; Effingham Local History Group; Local government / admin. matters / website;
Other

178.13 CORRESPONDENCE

To deal with correspondence received since the last Parish Council meeting

179.13 NEXT AGENDA

To note parish business for the Agenda of the next meeting

Tuesday 7 January 2014