

To Councillor

I HEREBY GIVE YOU NOTICE
that an ORDINARY MEETING of Effingham Parish Council will be held
in the King George V Hall, Browns Lane, on THURSDAY 3 JANUARY 2013 at 8pm.
All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the meeting, as set out hereunder.

Members of the public are welcome to attend and observe. At the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. To do this, give details to the Clerk before the meeting. Residents may put questions to the Council at the item 'Matters raised by residents' below. **At the Chairman's discretion**, residents may also be invited to contribute during any Agenda item. Please state your name and confirm that you are a resident of Effingham before you speak.

.....Susan Morris, Clerk and Responsible Financial Officer

BUSINESS TO BE DONE

Opportunity for members of the public to address the Parish Council

- 1.13 To receive apologies for absence**
- 2.13 To review the Register of Interests, and disclosable pecuniary or other interests affecting this Agenda**
- 3.13 To grant formal dispensation to Members so they can participate in setting the parish precept**
- 4.13 To confirm the Minutes of the Meeting of 4 December 2012**
- 5.13 To deal with any matters arising from the Minutes not otherwise on the Agenda**

6.13 MATTERS RAISED BY RESIDENTS

Local government electors (Effingham residents) can ask the Chairman and Councillors for updates on particular items, or explain matters of concern within the Parish Council's scope. Councillors will deal with as much as possible straightaway, and follow up if necessary after the meeting (**fifteen minutes is allocated to this item**).

7.13 PLANNING MATTERS:

To consider new planning applications received by 3 January 2013:

Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 27 December the following had been received:

12/P/01120 5&6 Effingham Place

Listed building application for the refurbishment of the west portico port / port cochere;

Replacement of parapet walling and associated repairs to structural metalwork

Selective replacement and refurbishment of rainwater and soil and vent goods with associated changes in fall of the roof

Replacement of slate and lead roof coverings and changes to flat roof coverings

Reconfiguration and refurbishment of valley gutters

Replacement of roof lantern

Repair of external window and door joinery and external re-decoration of the building

(part retrospective application) (additional information received 03/08/12 and 03/09/12)

(amended description 14/12/12)

12/P/02022 St Teresa's School, Critten Lane

Infill extension to form new entrance to existing sports centre. Conversion of existing rooms

to changing facility and multi-gym. Replacement roof coverings to sports hall.
12/P/02033 The Orchard House, Beech Ave

Single storey side extension

12/P/0202 Cheyme Cottage, Manor House Lane

Lawful Development Certificate to establish whether planning permission is required for a single storey rear extension

To receive results of previous planning applications

To consider other planning matters:

To respond to GBC's consultation on the Guildford Local Plan Sustainability scoping report (by 22 January)

To receive reports and correspondence relating to other Planning matters

To receive reports from Parish Councillors not included in the above, if any

8.13 HIGHWAYS & TRANSPORT

To consider current Highways matters:

To respond to SCC's consultation as a Local Highway Authority on a common Permit Scheme with East Sussex CC (by 20 February)

To receive reports and correspondence relating to other Highways matters

To receive reports from Parish Councillors not included in the above, if any

9.13 GREEN SPACE AND VILLAGE AMENITIES

To consider current Space / Amenity matters:

To receive and adopt Minutes of meeting/s of the Village Plan Sub-Committee

To consider applications to grant-giving sources for the Village Plan

To respond to a consultation from the Howard School on a change to admissions criteria for September 2014 (by 28 February).

To receive reports and correspondence relating to other Space / Amenity matters

To receive reports from Parish Councillors not included in the above, if any

10.13 REPORTS

To receive reports on:

Police and community safety issues

Allotments

Schools

Effingham Village Recreation Trust

Home Farm Estate

Friends of Effingham Common

Smith's Charity

Effingham Local History Group

Local government / admin. matters / website

To receive reports from Parish Councillors not included in the above, if any

11.13 CORRESPONDENCE

To deal with correspondence received since the last Parish Council meeting

12.13 FINANCIAL & ADMIN. MATTERS

To consider current financial and / or admin. matters:

To conclude the Budget, 2013-14

To agree a timetable and expenditure on the recruitment process for a new Clerk

To approve and sign cheques

To receive reports and or correspondence relating to other Finance & Admin matters

13.13 NEXT AGENDA

To note parish business for the Agenda of the next meeting

Tuesday 29 January 2013