

To Councillor

I HEREBY GIVE YOU NOTICE
that an ORDINARY MEETING of Effingham Parish Council will be held
in the King George V Hall, Browns Lane, on TUESDAY 3 JANUARY 2012 at 8pm.
All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the meeting, as set out hereunder.

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope.

To do this, give details to the Clerk as below, **before the meeting.**

.....Susan Morris, Clerk and Responsible Financial Officer

BUSINESS TO BE DONE

Opportunity for members of the public to address the Parish Council

- 01.12 To receive apologies for absence**
- 02.12 To review the Register of Interests, and to disclose interests affecting this Agenda**
- 03.12 To confirm the Minutes of the Meeting of 6 December 2011**
- 04.12 To deal with any matters arising from the Minutes not otherwise on the Agenda**

- 05.12 MATTERS RAISED BY RESIDENTS**
Local government electors can ask the Chairman and Councillors for updates on particular items, or explain matters of concern within the Parish Council's scope. They will deal with as much as possible straightaway, and follow up if necessary after the meeting (**fifteen minutes is allocated to this item**).

- 06.12 PLANNING MATTERS:**
To consider new planning applications received by 3 January 2012:
Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 16 December the following had been received:
 - 11/P/02176 9 Berrington Drive, East Horsley
Two storey extensions to side and rear, single storey extensions to side and rear and alterations to existing front porch, windows and roof. Change external cladding to an insulated render system.
 - 11/P/02214 Juniper Cottage, Orestan Lane
Addition of juliet balcony at first floor rear and alteration to windows and door openings on rear elevation.**To receive results of previous planning applications**
To consider other planning matters:
 - To agree a submission to the GBC consultation on planning enforcement**To receive reports and correspondence relating to other Planning matters**
To receive reports from Parish Councillors not included in the above, if any

- 07.12 PRECEPT 2012-13**
To agree the budget for the precept for 2012-13

08.12 GREEN SPACE AND VILLAGE AMENITIES

To consider current Space / Amenity matters:

To review responses received about Commoners' Day 2011

To discuss plans for celebrating the Queen's Jubilee

To receive reports and correspondence relating to other Space / Amenity matters

To receive reports from Parish Councillors not included in the above, if any

09.12 HIGHWAYS & TRANSPORT

To consider current Highways matters:

To consider the offer by a SCC Rights of Way officer for a meeting with councillors concerning the Parish Council's objection to the modification of FP591 (Beech Avenue)

To receive reports and correspondence relating to other Highways matters

To receive reports from Parish Councillors not included in the above, if any

10.12 REPORTS

To receive reports on:

Police and community safety issues

Allotments

Schools

Effingham Village Recreation Trust

Home Farm Estate

Friends of Effingham Common

Smith's Charity

Effingham Local History Group

Local government / admin. matters / website

To receive reports from Parish Councillors not included in the above, if any

11.12 CORRESPONDENCE

To deal with correspondence received since the last Parish Council meeting

12.12 FINANCIAL & ADMIN. MATTERS

To consider current financial and / or admin. matters:

To review lessons and ideas gained during the Clerk's absence

To confirm completion of the third quarter risk inspection sheets

To agree the nature of the Parish Council's work programme for 2012

To set provisional dates for Parish Council meetings in 2012

To approve and sign cheques

To receive reports and or correspondence relating to other Finance matters

13.12 NEXT AGENDA

To note parish business for the Agenda of the next meeting

Tuesday 31 January 2012.