

To Councillor .....

**I HEREBY GIVE YOU NOTICE**  
**that an ORDINARY MEETING of Effingham Parish Council will be held at**  
**King George V Hall, Browns Lane, on TUESDAY 2 Dec 2014 at 8.00pm**  
**All members of the Council are hereby summoned to attend for the purpose of considering and**  
**resolving upon the business to be transacted at the meeting, as set out hereunder.**

Members of the public are welcome to attend and observe. At the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. To do this, give details to the Clerk before the meeting. Residents may put questions to the Council at the item 'Matters Raised by Residents' below. **At the Chairman's discretion**, residents may also be invited to contribute during any Agenda item. Please state your name and confirm that you are a resident of Effingham before you speak.

..... Clare Ritchie, Clerk & Responsible Financial Officer

#### **BUSINESS TO BE DONE**

Opportunity for members of the public to address the Parish Council

- 155.14 To review the Register of Interests, and other interests affecting this Agenda**
- 156.14 To confirm the Minutes of the Meeting of 28 October 2014**
- 157.14 To deal with any matters arising from the Minutes not otherwise on the Agenda**

#### **158.14 MATTERS RAISED BY RESIDENTS**

**Local government electors (Effingham residents) can ask the Chairman and Councillors for updates on particular items, or explain matters of concern within the Parish Council's scope. Councillors will deal with as much as possible straightaway, and follow up if necessary after the meeting. (Fifteen minutes is allocated to this item).**

#### **PLANNING MATTERS:**

#### **159.14 To consider new planning applications received by 26 November 2014:**

*Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 26 November the following had been received:*

- 14/P/01983     Moonshine, Effingham Common Road, Effingham  
Single storey front and rear extensions, conversion of garage into WC area and storage and clad first floor elevations with timber boarding
- 14/P/01996     Wildacres, Orchard Close, East Horsley  
Certificate of Lawfulness for proposed use to establish whether the construction of two side dormers and a single storey side extension constitutes permitted development
- 14/P/02002     Dolwins, 2 Strathcona Avenue, Bookham  
Single storey rear extension together with changes to fenestration on side elevation

- 14/P/02071     The Orchard House, Beech Avenue, Effingham  
Single storey side (north) extension
- 14/P/02074     61 Calvert Road, Effingham  
Certificate of Lawfulness to establish whether the outbuilding has been used as a beauty parlour for more than 10 years before the date of the application
- 14/P/02097     61a Calvert Road, Effingham  
Certificate of Lawfulness for existing use to establish whether 61a Calvert Road has been used as a self contained dwelling house for more than four years before the date of this application
- 14/T/00304     Stocks, The Street, Effingham  
Application to fell one Cypress tree in rear garden (Effingham Conservation Area)
- 14/P/02109     Howard of Effingham School & Lodge Farm, Lower Road & Browns Field, Browns Lane, Effingham  
Hybrid planning application for outline permission (only access to be considered) for the erection of a replacement secondary school for Howard of Effingham and up to 258 residential dwellings with means of access at Howard of Effingham School and Lodge Farm, Lower Road following demolition of all existing buildings; and full permission for the erection of 37 dwellings, with access, parking and landscaping works on land at Brown's Field, Brown's Lane, Effingham.

**To receive results of previous planning applications**

**To consider other planning matters**

To consider response to St Lawrence academy application process  
Working group to prepare report on possible sites for development for submission to Guildford BC Local Plan process  
To respond to Guildford BC Housing Strategy 2015-20

**To receive reports and correspondence relating to other Planning matters**

Berkeley Homes Effingham Lodge Farm application response timetable

**To receive reports from Parish Councillors not included in the above, if any**

Guildford BC draft Local Plan update

**160.14 FINANCIAL & ADMINISTRATIVE MATTERS**

**To consider current financial and/or administrative matters:**

To consider draft budget 2015-16  
To consider Community Fund application from EFFRA  
To consider Clerk payscale rate increase and non-consolidated payment to match national agreement

**To approve and sign cheques**

**To receive reports and or correspondence relating to other Finance & Admin matters**

GBC Concurrent Grant payment 2014-15 update  
Print/scan/copier facilities update  
Fire inspection update  
Surrey CC footpath report

**161.14 HIGHWAYS & TRANSPORT**

**To consider current Highways matters**

To respond to Guildford BC Parking Review survey on Effingham Junction parking controls  
To respond to Guildford BC Taxi and Private Hire policy consultation

**To receive reports and correspondence relating to other Highways & transport matters**

Salt bins update

**To receive reports from Parish Councillors not included in the above, if any**

A246 access road update

**162.14 VILLAGE PLAN**

**To receive and adopt Minutes of the Steering Committee meeting**

To approve minutes for 27 October & 24 November 2014

**To receive a progress report from the Steering Committee**

Preparation of Village Design Statement and Conservation Plan

**To consider budget & expenditure**

**Other Matters for Resolution**

**163.14 GREEN SPACE AND VILLAGE AMENITIES**

**To consider current Space / Amenity matters**

Burial ground contract review

**To receive reports and correspondence relating to other Space / Amenity matters**

**To receive reports from Parish Councillors not included in the above, if any**

Allotment access track update

Burial Ground Tree Safety

**164.14 REPORTS**

**To receive reports as available on:**

Police and community safety issues; Allotments; Schools; Effingham Village Recreation Trust; Home Farm Estate; Friends of Effingham Common; Smith's Charity; Effingham Local History Group; Local government / Administrative matters/website; Other

**165.14 CORRESPONDENCE**

**To deal with correspondence received since the last Parish Council meeting**

**166.14 NEXT AGENDA**

**To note parish business for the Agenda of the next meeting**

Tuesday 6 January 2015 - Ordinary Meeting of the Parish Council