

To Councillor .....

**I HEREBY GIVE YOU NOTICE**

**that an ordinary meeting of Effingham Parish Council will be held in the King George V Hall, Browns Lane, on TUESDAY 1 DECEMBER 2009 at 8pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.**

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope.

To do this, give details to the Clerk as below, **before the meeting.**

.....Susan Morris, Clerk and Responsible Financial Officer

**Fr Andrew Mackenzie of St Lawrence Church has been invited to provide information about the funding crisis currently facing the Effingham ministry, and potential consequences for the village**

**BUSINESS TO BE DONE**

Opportunity for members of the public to address the Parish Council

- 141.09 To receive apologies for absence**
- 142.09 To review the Register of Interests, and to disclose interests affecting this Agenda**
- 143.09 To confirm the Minutes of the meeting of 20 October 2009**
- 144.09 To deal with any matters arising from the Minutes not otherwise on the Agenda**
- 145.09 To receive the resignation of Cllr Mark Jones as Vice Chairman of the Parish Council (following his election as Chairman of the Effingham Village Recreation Trust)**
- 146.09 To elect a new Vice Chairman**
  
- 147.09 POLICE AND SAFETY**
  - To receive a report by PCSO Gregor Culross**
  - To consider other Police and Safety matters**
  - To receive reports and correspondence relating to other Police / Safety matters**
  - To receive reports from Parish Councillors not included in the above, if any**
  
- 148.09 PLANNING MATTERS:**
  - To consider new planning applications received by 1 December:**
    - Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm.*
    - As at 25 November 2009 the following had been received:*
      - 09/T/00166 Middle Farm, The Street
        - Rear garden – Horse Chestnut - (T1) - remove completely, large Cherry- (T2) - remove completely; smaller Cherry (T3) – side garden – Ash (T5) – remove completely or reduce to its trunk at about 15-20 feet, Horse Chestnut (T6) – remove completely (Effingham Conservation Area)
      - 09/T/00167 2 Middle Farm Place
        - Reduce height by a third – Silver Birch trees (T1, T2, T3, T4) in front garden and Silver Birch trees (T5, T6) in the rear garden (Effingham Conservation Area)
      - 09/T/00179 39 Middle Farm Place
        - Norway Maple (T1) – reduce branches by 20%;
        - Sycamore (T2) remove branches by 50% in line with previous work carried out eight years ago (Effingham Conservation Area)

09/T/00175 Browns, Browns Lane

Fell 2 Redwood Trees (Effingham Conservation Area)

09/T/00192 Post Office, The Street

Fell Walnut Tree (Effingham Conservation Area)

09/T/00212 1 Middle Farm Place

Reduce and reshape Mountain Ash tree (T1) by 25%, reduce and reshape Maple tree (T2) by 25%, fell conifer tree (T3) (Effingham Conservation Area)

Cricket Club, Effingham Common Road

Application to Sec of State for Environment, Food and Rural Affairs for consent under s38 of the Commons Act 2006 to carry out restricted works on Effingham Common:

Erection of a dual lane cricket training nets (sic) and the area they will cover will be 134 square metres

2009/1230 (Elmbridge) Land near Junction 10 M25, Cobham, Surrey

(Motorway Service Area)

Details pursuant to Conditions 28 (Construction Method Statement), 29 (Storage and Parking), 30 (Nuisance control of mud etc), 31 (Dust suppression measures), 33 (Control of construction noise), 36 (surface water settlement) and 37 (Method of construction – balancing ponds) of planning permission 1995/0601

09/P/01599 Land adjacent to Hartfield, Orestan Lane

Erection of new barn for storage of hay and feeds together with new vehicular access road and entrance gates

09/P/01587 Leewood Farm, Effingham Common Road

Lawful Development Certificate to establish whether the enclosed yard has been used for the storage of building materials and parking for more than ten years

09/P/01617 Coppermill, Effingham Common Road

New entrance gates and piers

09/P/01625 High Barn Bungalow, High Barn Road

Replacement porch, single storey side extension, raising of roof and alterations to provide first floor accommodation following demolition of existing single storey buildings to side and single garage

09/P/01686 9 Norwood Road

Part two storey, part first floor side extension

09/P/01700 Rowan Tree Cottage, Effingham Common Road

Proposed basement under recently approved single storey extension (09/P/00415)

09/P/01755 The Long Barn, High Barn Road

Detached two storey six bed dwelling with detached single storey garage, staff accommodation and stable block following demolition of existing dwelling and outbuildings

09/P/01787 Rydons Mead, Lower Farm Road

Single storey side extension

09/P/01798 Badgers Farm, High Barn Road

Removal of condition 7 of planning permission 03/P/01724 approved on 14/11/03 limiting the number of horses associated with the livery use to 21

09/P/01822 Littledown, 3 Salmons Road

Detached single storey two bedroom dwelling with detached double garage following demolition of existing dwelling

09/P/01844 3 Mount Pleasant

Single storey side extension

09/P/01849 Faygate, Heath View, East Horsley

First floor rear extension and addition of pitched roof to existing garage

**To receive results of previous planning applications**

**To consider other planning matters:**

To note Surrey County Council's consultation on:

Minerals Site Restoration Supplementary Planning Document

Aggregates Recycling Development Plan Document

**To receive reports and correspondence relating to other Planning matters**

**To receive reports from Parish Councillors not included in the above, if any**

#### **149.09 GREEN SPACE AND VILLAGE AMENITIES**

**To consider current Space / Amenity matters:**

To receive the resignation of Cllr Terry Driscoll as one of the Trustees of the Effingham Village Recreation Trust nominated by the Parish Council

To discuss and agree the means by which the Parish Council will seek to make a new appointment

**To receive reports and correspondence relating to other Space / Amenity matters**

**To receive reports from Parish Councillors not included in the above, if any**

**150.09 HIGHWAYS & TRANSPORT**

**To consider current Highways matters:**

**To receive reports and correspondence relating to other Highways matters  
To receive reports from Parish Councillors not included in the above, if any**

**151.09 REPORTS**

**To receive reports on:**

Allotments  
Schools  
King George V Playing Fields and Hall Charity (inc. Cricket Club)  
Home Farm Estate  
Friends of Effingham Common  
Smith's Charity  
Local government / admin. matters

**To receive reports from Parish Councillors not included in the above, if any**

**152.09 CORRESPONDENCE**

**To deal with correspondence received since the last Parish Council meeting**

**153.09 FINANCIAL MATTERS**

**To consider current financial matters:**

To debate the draft budget for the village precept for 2010-11 (for formal agreement at the next meeting on 4 January 2010)

To consider budgeting for a donation in 2010-11 to SW Surrey Mobile Physiotherapy Service

To discuss the findings of recent meetings and research on a procedure for future requests for funding from EVRT and other residents or village organisations (see draft motion provided with this Agenda, for information), and to consider how to involve residents in the consultation

To review the four authorised signatories of the Parish Council bank account

To note a report from the Parish Clerk about a recent application for funding

**To approve and sign cheques**

**To receive reports and or correspondence relating to other Finance matters**

**154.09 NEXT AGENDA**

**To note parish business for the Agenda of the next meeting  
8pm, MONDAY 4 JANUARY 2010**

**For information (see 153.09)**

Draft motion for the Parish Council meeting on 1 December 2009

1. Effingham Parish Council welcomes the new scheme, Effingham Village Recreational Trust (EVRT), and offers its full support to the new Trustees as they take over responsibility for the Management of the KGV Hall and Fields, together with the other assets of the charity.
2. The Council believes it is now appropriate to formalise its financial relationship with EVRT, recognising that this relationship is quite separate from the relationship of the Custodial Trustee with EVRT. The Council will consult with the EVRT Trustees with a view to implementing the following process:
  - a) In September each year, EVRT will present to the Parish Council their detailed plans for spending during the following financial year, together with outline plans for the subsequent 3 years.
  - b) The detailed plans for the following financial year will include the contribution sought from the Parish Council (funded from the precept), together with an explanation of how this contribution will be used.
  - c) If the Parish Council agrees this level of contribution, it will be included in the Council's budget for the following financial year.
  - d) The outline plans will include an estimate of the contribution sought from the Parish Council in each of the 3 years, and an outline of how it will be used.
  - e) If the Parish Council agrees to the contribution sought in the outline plan, this will be included in the Council's own forward financial plan, on the understanding that this is the contribution the Council hopes to make to EVRT in each year, subject to its own financial position in that year.
  - f) The agreed contribution from the Parish Council will normally be paid quarterly, but may be scheduled differently if necessary to meet funding requirements for a particular project.
  - g) The contribution may be vired between detailed budget lines to a maximum of 10% of any single line. If larger sums are required to be vired, this must be agreed in advance by the Parish Council.
  - h) All EVRT projects funded or part-funded by the Parish Council should be subject to the same tendering processes as those which must legally be followed by the Parish Council itself.
3. Recognising that the EVRT Trustees need time to set up an appropriate structure for the charity and to consider their future plans, the new process will come into effect in September 2010, to take effect for the 2011/12 budget.
4. As an interim measure, the Parish Council will agree its contribution to EVRT for 2010/11 following consideration of the Strategic and Financial Plan presented at the meeting on 1 December.
5. The Parish Council believes that the long-term goal should be for EVRT to be self-funding, and looks to the EVRT Trustees to plan accordingly.
6. Members of the Parish Council are expected to attend the Annual General Meeting of the EVRT, so that they can view the audited accounts.
7. The Parish Council will introduce its own process of long-term financial planning to be consistent with EVRT's planning timescale.