

To Councillor .....

**I HEREBY GIVE YOU NOTICE**  
**that an ORDINARY MEETING of Effingham Parish Council will be held**  
**in the King George V Hall, Browns Lane, on TUESDAY 1 MARCH 2011 at 8pm.**  
**All members of the Council are hereby summoned to attend for the purpose of considering**  
**and resolving upon the business to be transacted at the meeting, as set out hereunder.**

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope.

To do this, give details to the Clerk as below, **before the meeting.**

.....Susan Morris, Clerk and Responsible Financial Officer

#### **BUSINESS TO BE DONE**

Opportunity for members of the public to address the Parish Council

- 26.11 To receive apologies for absence**
- 27.11 To review the Register of Interests, and to disclose interests affecting this Agenda**
- 28.11 To confirm the Minutes of the meeting of 26 January 2011**
- 29.11 To deal with any matters arising from the Minutes not otherwise on the Agenda**

#### **30.11 MATTERS RAISED BY RESIDENTS**

Local government electors can ask the Chairman and Councillors for updates on particular items, or explain matters of concern within the Parish Council's scope. They will deal with as much as possible straightaway, and follow up if necessary after the meeting (**fifteen minutes is allocated to this item**).

#### **31.11 PLANNING MATTERS:**

**Presentation followed by questions (30 mins in total)**

Mona Johansson, Rural Housing Enabler, Surrey Community Action:  
How to approach a village housing need survey.

#### **To consider new planning applications received by 1 March 2011:**

*Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 22 February the following had been received:*

11/P/00147 St Lawrence House, 5 Effingham Place

Proposed elevation of existing roof to the three car garage to accommodate a one-bedroom staff apartment with a small bay projection to the east elevation.

11/P/00148 St Lawrence House, 5 Effingham Place

Alterations to existing garage to provide a fully hipped roof with no forward projection and three flat roofed dormers lifted by 1.2m from existing ridge height.

11/P/00150 Charon, Lower Farm Road

Proposed extension and alterations to existing house to include two storey rear extension and new garage and cat-slide roof following demolition of existing annexed, conservatory, garage and car port.

Proposed 02/Vodafone base station installation (revised design) opposite Dagenham Motors, Guildford Rd, 'Effingham KT23 4HY'

Pre application discussions

11/T/00029 32 Middle Farm Place

Application to fell one sycamore to front of property (Effingham Conservation Area)

Scheme and Orders made by the Secretary of State for Transport:

1. The Cobham Motorway Service Area Trunk Road Order 2011

2. The M25 Motorway (Cobham Motorway Service Area Temporary Special Road) Scheme 2011

3. The M25 Motorway (Cobham Motorway Service Area Temporary Special Road Appropriation) Order 2011

4. The Cobham Motorway Service Area Trunk Road (Connecting Roads) Order 2011

**To receive results of previous planning applications**

**To consider other planning matters:**

None currently

**To receive reports and correspondence relating to other Planning matters**

**To receive reports from Parish Councillors not included in the above, if any**

### **32.11 GREEN SPACE AND VILLAGE AMENITIES**

**To consider current Space / Amenity matters:**

To consider allotment rentals for the rental year starting September 2011

To consider commenting on Surrey Fire and Rescue Authority's draft public safety plan

To consider possible use of s106 money from the Grove House development, for environmental improvements

To consider detailed proposals for sprucing up various areas of the village

**To receive reports and correspondence relating to other Space / Amenity matters**

**To receive reports from Parish Councillors not included in the above, if any**

### **33.11 HIGHWAYS & TRANSPORT**

**To consider current Highways matters:**

To consider the proposed name for the access road to the Grove House site

**To receive reports and correspondence relating to other Highways matters**

**To receive reports from Parish Councillors not included in the above, if any**

### **34.11 REPORTS**

**To receive reports on:**

Police and community safety issues

Allotments

Schools

Effingham Village Recreation Trust

Home Farm Estate

Friends of Effingham Common

Smith's Charity

Effingham Local History Group

Local government / admin. matters / website

**To receive reports from Parish Councillors not included in the above, if any**

### **35.11 CORRESPONDENCE**

**To deal with correspondence received since the last Parish Council meeting**

### **36.11 FINANCIAL MATTERS**

**To consider current financial matters:**

To consider amendments to Effingham Parish Council Standing Orders and Financial Regulations

**To approve and sign cheques**

**To receive reports and or correspondence relating to other Finance matters**

### **37.11 NEXT AGENDA**

**To note parish business for the Agenda of the next meeting**

Tuesday 29 March 2011