

# Effingham Parish Council



To all Councillors

Publication date: 13<sup>th</sup> June 2018

## I HEREBY GIVE YOU NOTICE

**that an Ordinary Meeting of Effingham Parish Council will be held in the King George V Hall, Browns Lane, on Tues 19<sup>th</sup> June 2018 at 8pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.**

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item.

Additionally, at the beginning of the meeting under 'Matters raised by Effingham organisations and residents', members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. To do this, please give details to the Clerk as below, **before the meeting**.

**Jon Short, Clerk and Responsible Financial Officer**

A handwritten signature in black ink, appearing to read 'Jon Short', is written over a light blue horizontal line.

## **BUSINESS TO BE DONE**

<b>196/18</b>	To <b>RECEIVE</b> Apologies For Absence: Cllr Martland
<b>197/18</b>	To <b>ELECT</b> the Vice-Chairman for the forthcoming year: (154/18) At May's PC meeting, Cllr Moss was proposed by Cllrs Symes & Hogger, and a vote took place with 8 Cllrs voting in favour of the appointment. Cllr Moss was not present during the meeting, and therefore could not accept the appointment.
<b>198/18</b>	To <b>SIGN</b> The Declaration of Acceptance of Office. New Vice-Chairman to sign.
<b>199/18</b>	To <b>REVIEW</b> The Register of Interests & Other Interests Affecting This Agenda:
<b>200/18</b>	To <b>CONFIRM</b> The Minutes of The Previous Meeting of 29 <sup>th</sup> May 2018.
<b>201/18</b>	To <b>CONSIDER</b> any matters arising from the Minutes not otherwise

	on the Agenda:
<b>202/18</b>	<p><b>MATTERS raised by Effingham organisations and residents (UP TO 15 MINUTES)</b></p> <p>Effingham organisations and residents can ask the Chairman and Councillors for updates of particular items, or explain matters of concern within the Parish Council's scope. Councillors may deal with matters or questions straightaway, or follow up by letter or email after the meeting.</p>

## GOVERNANCE

<b>203/18</b>	<p>To <b>RECEIVE</b> and <b>CONSIDER</b> items relating to governance:</p> <p>To <b>CONSIDER</b> a Parish Council working group(s) to:</p> <ol style="list-style-type: none"> <li>1) Review Parish Council policies (12 number) and to recommend updates, if any required.</li> <li>2) Review and make recommendations regarding the Parish Council Allotment and Burial/Memorial Fee tables. (162/18)</li> </ol>
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## PLANNING APPLICATIONS

<b>204/18</b>	To <b>RECEIVE</b> a report from the Planning Review Working Group and <b>CONSIDER</b> responses to Guildford Borough Council on new planning applications, as at 14 <sup>th</sup> June 2018:
<b>18/P/00873</b>	<b>3 Middle Farm Close</b> , Effingham, Leatherhead. KT24 5LB Erection of 1 rear and 1 side conservatory.
<b>18/P/00921</b>	<b>The Squirrels</b> , Effingham Common, Effingham. KT24 5JE Proposed erection of a single storey first floor front gable extension.
<b>18/P/00964</b>	<b>St. Teresa's School</b> , Effingham Hill, Dorking. RH5 6ST Proposed relocation of 20 car parking spaces, extension to existing footpath and erection of two timber bus shelters.
<b>18/P/01096</b>	<b>75 Strathcona Avenue</b> , Bookham, Leatherhead. KT23 4HR Erection of a single storey rear extension including four new roof lights.
<b>18/T/00125</b>	Manor Barn House, Browns Lane, Effingham. KT24 5NL Fell two Lime Trees (T5 + T6 on TPO No.2 of 2018). Replace with Yew Trees.
<b>18/W/00072</b>	<b>FLAT 1, 257 Guildford Road</b> , Effingham, L/Head. KT24 5NP

	Prior notification for a change of use from (B1) office to (C3) residential.
<b>205/18</b>	To <b>CONSIDER</b> responses to Guildford Borough Council on any late received planning applications:
<b>206/18</b>	Previous planning applications: To <b>RECEIVE</b> notification of results set out in <b><u>Appendix 1</u></b>
<b>207/18</b>	Other Planning Matters:
<b>17/P/02578</b>	Inspectorate's Ref : <b>APP/Y3615/D/18/33200697</b> <b>Hylands</b> , Guildford Road, Effingham, Leatherhead. KT24 5QF Single storey side and rear extensions.  An appeal has been made to the Secretary of State against Guildford Borough Council's decision for the proposed development described above.

#### GENERAL PLANNING MATTERS

<b>208/18</b>	Neighbourhood / Local Plans To <b>RECEIVE</b> reports on the Neighbourhood Plan & GBC Local Plan:
<b>209/18</b>	Berkeley Homes /Howard of Effingham To <b>RECEIVE</b> and <b>CONSIDER</b> any updates on the development:  To receive the minutes from the recent Howard of Effingham development meeting. (held 12.06.2018) (Clerk notes)
<b>210/18</b>	Wisley Airfield Appeal To <b>RECEIVE</b> and <b>CONSIDER</b> any updates on this appeal:  (Clerk notes)
<b>211/18</b>	Other Planning Matters To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to other planning matters:

#### WORKING GROUPS

<b>212/18</b>	Communications Working Group: To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from the Communications Working Group (CH, AM, LH, AP)
<b>213/18</b>	KGV Rebuild Working Group: To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from the KGV Rebuild Working Group (AM, PM + 2 EVRT Trustees)
<b>214/18</b>	Services Consultation Working Group:

	To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from the Services Consultation Working Group (LH + all parish councillors)
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### HIGHWAYS, TRANSPORT & COUNTRYSIDE ACCESS

<b>215/18</b>	Highways, Transport & Countryside Access matters: To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to highways matters
<b>216/18</b>	To <b>CONSIDER</b> a recommendation from the clerk to replace bollards from outside the parade of shops. (Clerk notes)
<b>217/18</b>	For <b>INFORMATION</b> – the clerk's reply to SCC regarding the closure proposal by the Howard of Effingham of FP75. (Clerk notes)

### FINANCIAL MATTERS

<b>218/18</b>	Invoices for payment To <b>RECEIVE</b> and <b>APPROVE</b> invoices for payment in <b>Clerk Notes</b>
<b>219/18</b>	Other Financial matters To <b>RECEIVE</b> and <b>CONSIDER</b> any reports or correspondence relating to other finance matters

### COMMUNITY AND ENVIRONMENT

<b>220/18</b>	Community Fund: To <b>RECEIVE</b> and <b>CONSIDER</b> grant requests, if any:
<b>221/18</b>	Concurrent Functions Grants To <b>RECEIVE</b> any updates.
<b>222/18</b>	Effingham Village Recreation Trust To <b>RECEIVE</b> any updates.
<b>223/18</b>	Other Community Matters To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to other community or environmental matters

### COUNCIL ADMINISTRATIVE MATTERS

<b>224/18</b>	Risk Assessment To <b>RECEIVE</b> updates, if any:
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## REPORTS

<b>225/18</b>	To <b>RECEIVE</b> reports on:  Police and community issues - April 2018 Allotments Burial Ground KGV Hall and Fields Home Farm West - Calvert and Chester Roads Friends of Effingham Common	<b>Appendix 2</b>
<b>226/18</b>	Other Parish Matters To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to other parish matters	

## CORRESPONDENCE

<b>227/18</b>	Any Other Correspondence To <b>RECEIVE</b> and <b>CONSIDER</b> any other correspondence
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## NEXT AGENDA

<b>228/18</b>	To <b>NOTE</b> new items of business for the Agenda of the next meeting
	<b>Next meeting -</b> Tuesday 31 <sup>st</sup> July 8pm KGV Hall, Browns Lane, Effingham.
	<b>Next Planning Review Working Group meeting:</b> Tuesday 24 <sup>th</sup> July – Parish Room

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(206/18)      **APPENDIX 1**      **Planning Results**

**18/P/00332 Ravenscroft**, Guildford Road, Effingham, Leatherhead. KT24 5QL  
Demolition of existing bungalow and replacement with a new chalet bungalow.  
**Refused.**

**18/P/00759 Woodleigh**, Effingham Common Road, Effingham. KT24 5JG  
Erection of a new single storey two-bay car port with secure cycle store.  
**Refused.**

**18/T/00098 Robinswood**, Beech Avenue, Effingham, Leatherhead. KT24 5PJ  
T1-T3 Beech, T4, T6 & T11 Yew, T5 & T12, T7 Whitebeam, T8 Holly, T9 & T10 Field Maple fell (Tree Preservation Order P1/201/451 (no 2) 2001 Area A1)  
**Part Consent:** 1. The felling of T5, T7, T8, T9 and T12 hereby consented,  
**Refuse Consent** to the felling of T1, T2, T3, T4, T6, T10 and T11.

**18/W/000540 Jangada**, Lower Farm Road, Effingham, Leatherhead. KT24 5JL  
Prior notification for a single storey 5.450 metre rear extension, 3.0 metres in height with an eaves height of 3.0 metres.  
**Prior Approval Not Required.**

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**APPENDIX 2**

<b>Crime Figures</b>	<b>April 2018</b>	<b>6 Incidents</b>
On or near Sports/recreation Area (ECR)		Anti-social behaviour
On or near The Crossroads		Anti-social behaviour
On or near Sport/recreation Area (Lower Road)		Drugs
On or near Middle Farm Place		Anti-social behaviour
On or near Lutchens Close		Burglary
On or near Leewood Way		Drugs

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