

Effingham Parish Council



To all Councillors

Publication date: 12th June 2019

I HEREBY GIVE YOU NOTICE

that an Ordinary Meeting of Effingham Parish Council will be held in the King George V Hall, Browns Lane, on Tues 18TH June 2019 at 8pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item.

Additionally, at the beginning of the meeting under 'Matters raised by Effingham organisations and residents', members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. To do this, please give details to the Clerk as below, **before the meeting.**

Jon Short, Clerk and Responsible Financial Officer

A handwritten signature in black ink, appearing to read 'Jon Short', is written over a light blue horizontal line.

BUSINESS TO BE DONE

199/19	To RECEIVE Apologies For Absence:
200/19	To REVIEW The Register Of Interests & Other Interests Affecting This Agenda:
201/19	To CONFIRM The Minutes of the previous meeting of 21st May 2019. (Annual Meeting of Effingham Parish Council)
202/19	To CONSIDER any matters arising from the Minutes not otherwise on the Agenda:
203/19	MATTERS raised by Effingham organisations and residents (UP TO 15 MINUTES) Effingham organisations and residents can ask the Chairman and Councillors for updates of particular items, or explain matters of concern within the Parish Council's scope. Councillors may deal with matters or questions straightaway, or follow up by letter or email after the meeting.

GOVERNANCE

<p>204/19</p> <p>GDPR</p>	<p>To RECEIVE and CONSIDER items relating to governance:</p> <p>The clerk has arranged for the GBC Information Officer to attend the parish room on the 27.06.2019, as part of the “Data Protection Officer (DPO) for Parish Council’s” contract.</p>
<p>205/19</p>	<p>To RECEIVE and CONSIDER the 2018-19 Annual Monitoring Report from EVRT.</p> <p style="text-align: right;">(Clerk notes)</p>
<p>206/19</p>	<p>To RECEIVE and CONSIDER the May Physical Risk register, completed by the clerk.</p> <p style="text-align: right;">(Clerk notes)</p>

PLANNING APPLICATIONS

<p>207/19</p>	<p>To RECEIVE a report from the Planning Review Group and CONSIDER responses to Guildford Borough Council on new planning applications, as at Tuesday 11th June:</p> <p style="text-align: right;">(Clerk notes/Late Items)</p>
<p>19/P/00900</p>	<p>Long Acre, Effingham Common Road, Effingham. KT24 5JG Two storey side extension, single storey front and rear extensions, and new front porch, following demolition of existing garage.</p>
<p>19/P/00927</p>	<p>Pen Y Bryn, Dirtham Lane, Effingham, Leatherhead. KT24 5SD Removal of first floor of rear element and construction of new roof over retained ground floor rear element along with associated fenestration and external material alterations.</p>
<p>19/T/00116</p>	<p>La Finca, Heathway, East Horsley, Guildford. KT24 5ET T1 Oak – section fell due to large amount of rot and allow more light into property, reduce leaf fall. (Tree Preservation Order P1/201/443)</p>
<p>19/T/00132</p>	<p>4 Yew Tree Walk, Effingham, Leatherhead. KT24 5LJ 1 dying Cherry, fell and replace with a 2m Rowan (Effingham Conservation Area)</p>
<p>208/19</p>	<p>To CONSIDER responses to Guildford Borough Council on any late received planning applications:</p> <p style="text-align: right;">(Clerk notes/Late Items)</p>
<p>209/19</p>	<p>Previous planning applications: To RECEIVE notification of results set out in <u>Appendix 1</u></p>

210/19	<p>Other Planning Matters: To CONSIDER an Operator Licence “Variation Application” by Chartered Transport Limited, relating to 2 Firs, Calvert Road. (Clerk notes)</p>
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GENERAL PLANNING MATTERS

211/19	<p>Neighbourhood / Local Plans To RECEIVE reports on the Neighbourhood Plan & GBC Local Plan: To consider the letter received from Sir Paul Beresford regarding the Guildford Local Plan. (Clerk notes)</p>
212/19	<p>Berkeley Homes /Howard Of Effingham To RECEIVE and CONSIDER any updates on the development:</p>
213/19	<p>Other Planning Matters To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other planning matters: <u>Appeal Ref: APP/Y3615//W/18/3218962</u></p>
18/P/01976	<p>257 Guildford Road, Effingham. KT24 5NP Proposed change of use from shop use to residential flat. The appeal against GBC’s decision to refuse permission was DISMISSED, and an application for costs by GBC awarded.</p>

WORKING GROUPS

214/19	<p>Communications Working Group: (CH, BR, LH, AP) To RECEIVE and CONSIDER any reports from the Communications Working Group</p>
215/19	<p>EVRT Trustee Appointment Working Group: (IS/PM/AP/LH/CH) To RECEIVE and CONSIDER any reports and recommendations from the Trustee Appointments Working Group:</p>
216/19	<p>Finance & General Purposes Working Group: (AP/KC/IS/JS) To RECEIVE and CONSIDER any reports and recommendations from the Finance & General Purposes Working Group:</p>
217/19	<p>Councillor Co-option Working Group: (KC/AP/IS) To CONSIDER any co-option applications.</p>
218/19	<p>Planning Review Working Group: (all councillors)</p>

	To RECEIVE and CONSIDER any reports and recommendations from the Planning Review Working Group:
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HIGHWAYS, TRANSPORT & COUNTRYSIDE ACCESS

219/19	Highways, Transport & Countryside Access matters: To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to highways matters: To RECEIVE and CONSIDER documents relating to a possible Vehicle Activated Sign (VAS) project within the parish. (Clerk notes)
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FINANCIAL MATTERS

220/19	Invoices for payment To RECEIVE and APPROVE invoices for payment in (Clerk notes/Late items)
221/19	Bank reconciliation To RECEIVE & APPROVE the latest bank reconciliations.
222/19	Other Financial matters To RECEIVE and CONSIDER any reports or correspondence relating to other finance matters:

COMMUNITY AND ENVIRONMENT

223/19	Community Fund: To RECEIVE grant requests, if any: To RECEIVE and CONSIDER a grant application from EFFRA, in support of the 2019 Heritage Open Day on Sat 14.09.19. (up to £400) (Clerk notes)
224/19	Concurrent Functions Grants To RECEIVE any updates.
225/19	Other Community Matters To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other community or environmental matters

COUNCIL ADMINISTRATIVE MATTERS

226/19	To RECEIVE updates, if any:
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REPORTS

227/19	<p>To RECEIVE reports on:</p> <p><u>Police and community issues</u> - Appendix 2 April 2019</p> <p><u>Allotments</u></p> <p><u>Burial Ground</u></p> <p><u>KGV Hall and Fields</u></p> <p><u>Home Farm West - Calvert and Chester Roads</u></p> <p><u>Friends of Effingham Common</u></p> <p><u>Parish Room</u></p>
228/19	<p>Other Parish Matters</p> <p>To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other parish matters</p>

CORRESPONDENCE

229/19	<p>Any Other Correspondence</p> <p>To RECEIVE and CONSIDER any other correspondence</p> <p>A letter has been received from Vivien White (Chairman of EFFRA) – requesting the parish council considers appointing a planning consultant, to assist and advise the council once Berkeley Homes have submitted their reserved matters planning application. (14/P/02109)</p>
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NEXT AGENDA

230/19	To NOTE new items of business for the Agenda of the next meeting
	<p>Next meeting – Normal Meeting of the Parish Council: Tuesday 30th July 2019, 8pm KGV Hall, Browns Lane, Effingham.</p>
	Next Planning Review Group meeting:

APPENDIX 1

Planning Results

209/19

- 19/P/00623** **Brookfield**, Effingham Common Road, Effingham. KT24 5JG
Proposed part single storey part two storey side extension
Following demolition of existing garage and utility room.
Approved.
- 19/P/00629** **The Old Stables**, Salmons Road, Effingham. KT24 5QH
Variation of condition 2 of planning application 15/P/01101,
removal of conditions 3, 5, 6, 7 & 8.
Approved.
- 19/P/00655** **Phoenix Cottage**, Effingham Common Road. KT24 5JG
Construction of an additional vehicular entrance and a new
vehicle standing and turning area. Re-positioning of the
existing entrance gate.
Approved.
- 19/P/00656** **Phoenix Cottage**, Effingham Common Road. KT24 5JG
Erection of oak framed garage to front of the property.
Refused.

APPENDIX 2

227/19

Crime Figures

April 2019

12 Incidents

On or near:

Barnes Wallis Close	Criminal damage and arson
Browns Lane	Public order
Crossways	Public order
Dirtham Lane	Other crime
Effingham Cricket Club	Criminal damage and arson
Links Way	Other theft
Lower Road	Other theft
Lower Road	Public order (x3)
Lutchens Close	Other theft
Yew Tree Walk	Other theft
