

# Effingham Parish Council



To all Councillors

Publication date: 2nd January 2019

## I HEREBY GIVE YOU NOTICE

**that an Ordinary Meeting of Effingham Parish Council will be held in the King George V Hall, Browns Lane, on Tues 8th January 2019 at 8pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.**

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item.

Additionally, at the beginning of the meeting under 'Matters raised by Effingham organisations and residents', members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. To do this, please give details to the Clerk as below, **before the meeting**.

**Jon Short, Clerk and Responsible Financial Officer**

A handwritten signature in black ink, appearing to read 'Jon Short', is written over a light blue horizontal line.

## **BUSINESS TO BE DONE**

<b>001/19</b>	To <b>RECEIVE</b> Apologies For Absence:
<b>002/19</b>	To <b>REVIEW</b> The Register Of Interests & Other Interests Affecting This Agenda:
<b>003/19</b>	To <b>CONFIRM</b> The Minutes Of The Previous Meeting Of 27 <sup>th</sup> November 2018.
<b>004/19</b>	To <b>CONSIDER</b> any matters arising from the Minutes not otherwise on the Agenda:
<b>005/19</b>	<b>MATTERS raised by Effingham organisations and residents (UP TO 15 MINUTES)</b>  Effingham organisations and residents can ask the Chairman and Councillors for updates of particular items, or explain matters of concern within the Parish Council's scope. Councillors may deal with matters or questions straightaway, or follow up by letter or email after the meeting.

## GOVERNANCE

<b>006/19</b>	<p>To <b>RECEIVE</b> and <b>CONSIDER</b> items relating to governance:</p> <p>To <b>RECEIVE</b> the Interim Internal Audit report:</p> <p>The clerk recommends a Parish Councillor Working Group be formed to consider auditor recommendations. <span style="float: right;"><b>(Clerk Notes)</b></span></p>
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## PLANNING APPLICATIONS

<b>007/19</b>	To <b>RECEIVE</b> a report from the Planning Review Group and <b>CONSIDER</b> responses to Guildford Borough Council on new planning applications, as at Wednesday 2 <sup>nd</sup> January: (Clerk notes)
<b>18/P/02174</b>	<b>Outdowns Lodge</b> , Outdowns, Effingham, Leatherhead. KT24 5QN Demolition of existing outbuildings and erection of single storey detached garage.
<b>18/P/02264</b>	<b>26 Norwood Road</b> , Effingham, Leatherhead. KT24 5NT Construction of a two storey side extension to form new two bedroom dwelling and a single storey rear infill extension.
<b>18/P/02325</b>	<b>Pippins</b> , Lower Farm Road, Effingham, Effingham. KT24 5JL Erection of a single storey front extension to existing garage.
<b>18/P/02344</b>	<b>Browns</b> , Browns Lane, Effingham, Leatherhead. KT24 5NL Replacement of existing garden shed with new oak framed gazebo.
<b>18/P/02357</b>	<b>Huckamoore</b> , Orchard Close, East Horsley, Leatherhead. KT24 5EZ Single storey extension to increase size of existing larder.
<b>008/19</b>	To <b>CONSIDER</b> responses to Guildford Borough Council on any late received planning applications:
<b>009/19</b>	Previous planning applications: To <b>RECEIVE</b> notification of results set out in <b><u>Appendix 1</u></b>
<b>010/19</b>	Other Planning Matters:

## GENERAL PLANNING MATTERS

<b>011/19</b>	<p><b>Neighbourhood / Local Plans</b></p> <p>To <b>RECEIVE</b> reports on the Neighbourhood Plan &amp; GBC Local Plan:</p>
<b>012/19</b>	<b>Berkeley Homes /Howard Of Effingham</b>

	To <b>RECEIVE</b> and <b>CONSIDER</b> any updates on the development:
<b>013/19</b>	<p><b>Other Planning Matters</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to other planning matters:</p> <p>For Information: Update from the Office of the Traffic Commissioner, regarding the proposed operator centre at 2 Firs, Calvert Road. <b>(Clerk Notes)</b></p> <p>Update from Cllr Nicholls regarding the company Chartered Transport Limited, and the operator licence application at 2 Firs, Calvert Road.</p>

### WORKING GROUPS

<b>014/19</b>	<p><b>Communications Working Group:</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from the Communications Working Group (CH, AM, LH, AP)</p>
<b>015/19</b>	<p><b>EVRT Trustee Appointment Working Group:</b> (IS/PM/AP/TJ/CH) To <b>RECEIVE</b> and <b>CONSIDER</b> any reports and recommendations from the Trustee Appointments Working Group:</p>

### HIGHWAYS, TRANSPORT & COUNTRYSIDE ACCESS

<b>016/19</b>	<p>Highways, Transport &amp; Countryside Access matters: To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to highways matters:</p>
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### FINANCIAL MATTERS

<b>017/19</b>	<p>Invoices for payment To <b>RECEIVE</b> and <b>APPROVE</b> invoices for payment in Clerk Notes.</p>
<b>018/19</b>	<p>Bank reconciliation To <b>RECEIVE</b> &amp; <b>APPROVE</b> the latest bank reconciliation.</p>
<b>019/19</b>	<p>Other Financial matters To <b>RECEIVE</b> and <b>CONSIDER</b> any reports or correspondence relating to other finance matters</p>
<b>020/19</b>	<p><b>2019/2020 Budget &amp; Precept</b> To <b>RECEIVE</b> and <b>CONSIDER</b> the final draft budget, taking account of agreements and recommendations made during November's Parish</p>

	Council meeting. (minute 373/18)	<b>(Clerk Notes)</b>
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## COMMUNITY AND ENVIRONMENT

<b>021/19</b>	<b>Community Fund:</b> To <b>RECEIVE</b> grant requests, if any:
<b>022/19</b>	<b>Concurrent Functions Grants</b> To <b>RECEIVE</b> any updates.
<b>023/19</b>	<b>Other Community Matters</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to other community or environmental matters

## COUNCIL ADMINISTRATIVE MATTERS

<b>024/19</b>	To <b>RECEIVE</b> updates, if any:
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## REPORTS

<b>025/19</b>	<p>To <b>RECEIVE</b> reports on:</p> <p><b><u>Police and community issues</u></b> - October 2018                      <b>Appendix 2</b></p> <p><b><u>Allotments</u></b></p> <p><b><u>Burial Ground</u></b></p> <p><b><u>KGV Hall and Fields</u></b></p> <p>For information: Update from KGV Manager, regarding 3G Pitch on the KGV Fields. <b>(Clerk Notes)</b></p> <p><b><u>Home Farm West - Calvert and Chester Roads</u></b></p> <p><b><u>Friends of Effingham Common</u></b></p>
<b>026/19</b>	<p>Other Parish Matters</p> <p>To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to other parish matters</p>

## CORRESPONDENCE

<b>027/19</b>	Any Other Correspondence To <b>RECEIVE</b> and <b>CONSIDER</b> any other correspondence  To consider the letter received from Vivien White (Chairman of EFFRA) regarding the reduced KGV hall, now used for PC Meetings. <b>(Clerk Notes)</b>
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## NEXT AGENDA

<b>028/19</b>	To <b>NOTE</b> new items of business for the Agenda of the next meeting
	<b>Next meeting -</b> Tuesday January 29 <sup>th</sup> 2019, 8pm KGV Hall, Browns Lane, Effingham.
	<b>Next Planning Review Group meeting:</b> Tuesday January 22 <sup>nd</sup> 2019, 7.30pm Parish Room.

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## **APPENDIX 1          Planning Results          009/19**

- 18/P/01728**    **Willow Barn**, Effingham Common, Effingham. L/head. KT24 5JD  
Single storey extension to side and front.  
**Refused.**
- 18/P/01976**    **257 Guildford Road**, Effingham.  
Change of use on ground floor from B1/shop (A1) to residential  
flat including changes to fenestration.  
**Refused.**
- 18/P/02025**    **Land to the east of**, Outdowns Stables (Spinney Lodge), Outdowns,  
Effingham. KT24 5QN  
Proposed erection of a detached dwelling with hard and soft  
landscaping and refuge storage.  
**Refused.**
- 18/P/02026**    **Land adjacent to Fairways**, Beech Avenue, Effingham. KT24 5PJ

Demolition of the existing domestic outbuildings and the erection of a Detached two-storey, 6 bedroom dwelling house together with associated access and landscaping.

**Refused.**

**18/P/02077** **25 Strathcona Avenue**, Bookham, Leatherhead. KT23 4HW  
Erection of a single storey rear extension. (retrospective)  
**Approved.**

**18/T/00276** **1 Middle Farm Place**, Effingham, Leatherhead. KT24 5LA  
Fell Maple tree (T1) and Mountain Ash (T2) in front garden  
(Effingham Conservation Area)  
**Approved.**

**18/T/00299** **St. Lawrence Church**, Church Street, Effingham. KT24 5LX  
1766 Cedar – Thin crown by 15% by selectively removing secondary and tertiary branches to create a lighter branch structure. Remove the dead wood. Crown lift north side to 4m over gravestones.

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**APPENDIX 2**

**025/19**

**Crime Figures**

**October 2018**

**16 Incidents**

On or near:

Beech Avenue	Public order
Chester Road	Vehicle crime
Crocknorth Road	Vehicle crime
Crossroads	Public order
Dirtham Lane	Vehicle crime
Guildford Road	Anti-social behaviour
Leewood Way	Drugs
Lower Road	Criminal damage and arson (x2)
Lower Road	Other crime
Lower Road	Other theft
Lower Road	Public order
Lutchens Close	Burglary
Lutchens Close	Violence and sexual offences
Strathcona Avenue	Violence and sexual offences (x2)